### **Baxter County, Arkansas**

### **Financial and Compliance Report**

**December 31, 2018** 



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#### Financial and Compliance Report

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Sen. Eddie Cheatham
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### LEGISLATIVE JOINT AUDITING COMMITTEE ARKANSAS LEGISLATIVE AUDIT

Financial and Compliance Report

Baxter County, Arkansas Officials and Quorum Court Members Legislative Joint Auditing Committee

A priority of Arkansas Legislative Audit is to assist county government officials by promoting sound financial management and accountability of government resources. The Legislative Auditor reports on the fiscal affairs of county governments, as well as compliance with relevant state laws and observance of good business practices to provide accountability for tax dollars expended to support government operations.

We have performed certain limited procedures with respect to regulatory basis financial information and compliance with certain state laws and accepted accounting practices for Baxter County, Arkansas, as of and for the year ended December 31, 2018, and have issued our report thereon dated December 17, 2019. Management of the County is responsible for maintaining the financial records and complying with state laws and accepted accounting practices.

The commentary contained in this section relates to the following officials who held office during 2018:

County Judge: Mickey Pendergrass

Treasurer: Jenay Mize Sheriff: John Montgomery Tax Collector: Teresa Smith

County and Circuit Clerk: Canda Reese

Assessor: Jayme Nicholson

County Librarian: Kim Crow-Sheaner Airport Manager: Kathy Frederick

We evaluated the County's compliance with certain state laws concerning general accounting, budgeting, purchasing, and investing and depositing of public funds.

During our evaluation, nothing came to our attention that would warrant disclosure in this report.

This report is intended solely for the information and use of the Legislative Joint Auditing Committee, local County government, state executive and oversight management, and other parties as required by Arkansas Code, and is not intended to be and should not be used by anyone other than these specified parties. However, pursuant to Ark. Code Ann. § 10-4-417, all reports presented to the Legislative Joint Auditing Committee are matters of public record and distribution is not limited.

ARKANSAS LEGISLATIVE AUDIT

Kozuklorman Roger A. Norman, JD, CPA, CFE, CFF

Legislative Auditor

Little Rock, Arkansas December 17, 2019 LOCO00318

## BAXTER COUNTY, ARKANSAS BALANCE SHEET - REGULATORY BASIS DECEMBER 31, 2018 (UNAUDITED)

		General	Road	other Funds in the Aggregate
ASSETS	<u> </u>		 	 
Cash and cash equivalents	\$	2,097,052	\$ 1,520,747	\$ 6,663,756
Accounts receivable		518,802	 35,249	 60,851
TOTAL ASSETS	\$	2,615,854	\$ 1,555,996	\$ 6,724,607
LIABILITIES AND FUND BALANCES				
Liabilities:				
Accounts payable	\$	119,233	\$ 99,901	\$ 230,596
Settlements pending			 	636,670
Total Liabilities		119,233	 99,901	867,266
Fund Balances:				
Restricted			1,456,095	5,796,400
Committed		26,493		
Assigned		1,077,333		60,941
Unassigned		1,392,795		 
Total Fund Balances		2,496,621	1,456,095	5,857,341
TOTAL LIABILITIES AND FUND BALANCES	\$	2,615,854	\$ 1,555,996	\$ 6,724,607

The accompanying notes are an integral part of these financial statements.

#### Exhibit B

### BAXTER COUNTY, ARKANSAS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES REGULATORY BASIS FOR THE YEAR ENDED DECEMBER 31, 2018

(UNAUDITED)

	General	Road	Other Funds in the Aggregate
REVENUES	Ф 720 000	Ф 0.40E.407	Ф 044.0E4
State aid Federal aid	\$ 732,960 26,098	\$ 2,165,497	\$ 214,254 217,402
		331,550	
Property taxes	624,259	1,267,456	605,318
Sales taxes	4,027,545		3,578,949
Fines, forfeitures, and costs	457,352	00.400	142,711
Interest	37,619	32,102	64,238
Officers' fees	84,171		379,569
Donations			287,465
911 fees			390,465
Airport sales and rental income			115,563
Jail fees	374,492		58,117
Treasurer's commission	140,358		32,257
Collector's commission	337,752		116,060
Taxes apportioned - Assessor's salary and expense	592,143		
Other	525,886	31,808	109,249
TOTAL REVENUES	7,960,635	3,828,413	6,311,617
Less: Treasurer's commission	65,711	39,942	20,177
NET REVENUES	7,894,924	3,788,471	6,291,440
EXPENDITURES			
Current:			
General government	2,744,453		475,779
Law enforcement	4,582,551		859,685
Highways and streets	46,716	4,017,932	
Public safety	567,705		614,201
Health	37,525		
Recreation and culture	12,576		1,069,344
Social services	77,468		,,-
Airport	81,593		297,076
Total Current	8,150,587	4,017,932	3,316,085
Debt Service:			
Bond principal			31,023
Bond interest and other charges			13,406
Lease principal			70,001
Lease interest			1,492
TOTAL EXPENDITURES	8,150,587	4,017,932	3,432,007

#### Exhibit B

# BAXTER COUNTY, ARKANSAS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES REGULATORY BASIS FOR THE YEAR ENDED DECEMBER 31, 2018 (UNAUDITED)

	 General	Road	ther Funds in the Aggregate
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	\$ (255,663)	\$ (229,461)	\$ 2,859,433
OTHER FINANCING SOURCES (USES)			
Transfers in			44,429
Transfers out			(44,429)
Proceeds from notes payable			 197,449
TOTAL OTHER FINANCING SOURCES (USES)			 197,449
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER)			
EXPENDITURES AND OTHER USES	(255,663)	(229,461)	3,056,882
FUND BALANCES - JANUARY 1	 2,752,284	1,685,556	2,800,459
FUND BALANCES - DECEMBER 31	\$ 2,496,621	\$ 1,456,095	\$ 5,857,341

The accompanying notes are an integral part of these financial statements.

#### Exhibit C

### BAXTER COUNTY, ARKANSAS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES BUDGET AND ACTUAL - GENERAL AND STREET FUNDS - REGULATORY BASIS

		General				Road		
	Budget	Actual	F	ariance avorable favorable)	Budget	Actual	Fa	ariance avorable favorable)
REVENUES	 _	_				_		
State aid	\$ 648,500	\$ 732,960	\$	84,460	\$ 1,918,000	\$ 2,165,497	\$	247,497
Federal aid	30,000	26,098		(3,902)	306,000	331,550		25,550
Property taxes	563,200	624,259		61,059	1,138,500	1,267,456		128,956
Sales taxes	3,900,000	4,027,545		127,545				
Fines, forfeitures, and costs	443,000	457,352		14,352				
Interest	23,630	37,619		13,989	16,000	32,102		16,102
Officers' fees	95,000	84,171		(10,829)				
Jail fees	160,000	374,492		214,492				
Treasurer's commission		140,358		140,358				
Collector's commission	340,000	337,752		(2,248)				
Taxes apportioned - Assessor's salary and expense	531,000	592,143		61,143				
Other	587,032	525,886		(61,146)	70,356	31,808		(38,548)
TOTAL REVENUES	 7,321,362	7,960,635		639,273	 3,448,856	3,828,413		379,557
Less: Treasurer's commission	 	65,711		(65,711)		39,942		(39,942)
NET REVENUES	 7,321,362	 7,894,924		573,562	 3,448,856	 3,788,471		339,615
EXPENDITURES								
Current:								
General government	3,520,934	2,744,453		776,481				
Law enforcement	4,505,986	4,582,551		(76,565)				
Highways and streets		46,716		(46,716)	4,281,899	4,017,932		263,967
Public safety	554,546	567,705		(13,159)				
Sanitation	15,584			15,584				
Health	21,500	37,525		(16,025)				
Recreation and culture	3,500	12,576		(9,076)				
Social services	97,022	77,468		19,554				
Airport	 94,110	 81,593		12,517	 	 		
TOTAL EXPENDITURES	 8,813,182	 8,150,587		662,595	 4,281,899	 4,017,932		263,967

#### Exhibit C

# BAXTER COUNTY, ARKANSAS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES BUDGET AND ACTUAL - GENERAL AND STREET FUNDS - REGULATORY BASIS FOR THE YEAR ENDED DECEMBER 31, 2018 (UNAUDITED)

	General						Road							
		Budget		Actual	1	Variance Favorable Infavorable)		Budget		Actual	F	ariance avorable favorable)		
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	\$	(1,491,820)	\$	(255,663)	\$	1,236,157	\$	(833,043)	\$	(229,461)	\$	603,582		
OTHER FINANCING SOURCES (USES) Transfers in Transfers out		166,000 (43,428)				(166,000) 43,428								
TOTAL OTHER FINANCING SOURCES (USES)		122,572				(122,572)								
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES		(1,369,248)		(255,663)		1,113,585		(833,043)		(229,461)		603,582		
FUND BALANCES - JANUARY 1		2,408,256		2,752,284		344,028		1,380,968		1,685,556		304,588		
FUND BALANCES - DECEMBER 31	\$	1,039,008	\$	2,496,621	\$	1,457,613	\$	547,925	\$	1,456,095	\$	908,170		

The accompanying notes are an integral part of these financial statements.

Schedule 1

# BAXTER COUNTY, ARKANSAS COMBINING BALANCE SHEET - OTHER FUNDS IN THE AGGREGATE REGULATORY BASIS DECEMBER 31, 2018 (UNAUDITED)

#### SPECIAL REVENUE FUNDS

	easurer's utomation		collector's utomation		rcuit Court utomation		ssessor's ndment no. 79		County order's Cost	Lib	rary Board	nty Clerk's Cost	d Support Cost	Brea	athalyzer
ASSETS Cash and cash equivalents	\$ 136,998	\$	825,093	\$	201,282	\$	40,258	\$	135,082	\$	683,480	\$ 1,563	\$ 57,124	\$	6,904
Accounts receivable	 	_		_	1,798	_		_	26,559		7,998	 52	 224		150
TOTAL ASSETS	\$ 136,998	\$	825,093	\$	203,080	\$	40,258	\$	161,641	\$	691,478	\$ 1,615	\$ 57,348	\$	7,054
LIABILITIES AND FUND BALANCES															
Liabilities: Accounts payable		\$	5,762					\$	940	\$	34,587				
Settlements pending Total Liabilities			5,762						940		34,587				
Fund Balances:															
Restricted Assigned	\$ 136,998		819,331	\$	203,080	\$	40,258		160,701		656,891	\$ 1,615	\$ 57,348	\$	7,054
Total Fund Balances	136,998		819,331		203,080		40,258		160,701		656,891	1,615	57,348		7,054
TOTAL LIABILITIES AND FUND BALANCES	\$ 136,998	\$	825,093	\$	203,080	\$	40,258	\$	161,641	\$	691,478	\$ 1,615	\$ 57,348	\$	7,054

Schedule 1

# BAXTER COUNTY, ARKANSAS COMBINING BALANCE SHEET - OTHER FUNDS IN THE AGGREGATE REGULATORY BASIS DECEMBER 31, 2018 (UNAUDITED)

#### SPECIAL REVENUE FUNDS

	Spec	ial Jail Fee	De	County etention Facility	Boatin	ng Safety_	Eme	ergency 911	Publ	ic Defender	g Court ogram	uvenile pation Fee_	_	cuit Clerk missioner's Fee	Ass	ssor's Late essment Fee
ASSETS Cash and cash equivalents Accounts receivable	\$	36,231 3,825	\$	8,892 485	\$	67,175	\$	129,967 17,620	\$	30,047	\$ 8,895	\$ 40,387 1,553	\$	23,204 200	\$	2,796
TOTAL ASSETS	\$	40,056	\$	9,377	\$	67,175	\$	147,587	\$	30,047	\$ 8,895	\$ 41,940	\$	23,404	\$	2,796
LIABILITIES AND FUND BALANCES Liabilities: Accounts payable Settlements pending Total Liabilities	\$	6,362					\$	54 54	\$	147						
Fund Balances: Restricted Assigned Total Fund Balances		33,694	\$	9,377	\$	67,175 67,175		147,533 147,533		29,900	\$ 8,895 8,895	\$ 41,940	\$	23,404	\$	2,796
TOTAL LIABILITIES AND FUND BALANCES	\$	40,056	\$	9,377	\$	67,175	\$	147,587	\$	30,047	\$ 8,895	\$ 41,940	\$	23,404	\$	2,796

Schedule 1

DEBT

# BAXTER COUNTY, ARKANSAS COMBINING BALANCE SHEET - OTHER FUNDS IN THE AGGREGATE REGULATORY BASIS DECEMBER 31, 2018 (UNAUDITED)

			SPE	CIAL R	EVENUE FL	JNDS				(	CAPITAL PRO	JECTS	FUNDS	ERVICE FUND
	Sheriff's Projects	Juven	ile Grant	Em	ffice of ergency ces Grants		Airport	Fa	nmunication scility and quipment	C	Jail onstruction		ealth Unit Building	Airport enue Bond
ASSETS Cash and cash equivalents Accounts receivable	\$ 14,379 120	\$	54	\$	8,021	\$	165,961 267	\$	30,353	\$	3,286,999	\$	60,941	\$ 25,000
TOTAL ASSETS	\$ 14,499	\$	54	\$	8,021	\$	166,228	\$	30,353	\$	3,286,999	\$	60,941	\$ 25,000
LIABILITIES AND FUND BALANCES														
Liabilities: Accounts payable Settlements pending						\$	2,077			\$	180,667			
Total Liabilities							2,077				180,667			
Fund Balances:														
Restricted Assigned	\$ 14,499	\$	54	\$	8,021		164,151	\$	30,353		3,106,332	\$	60,941	\$ 25,000
Total Fund Balances	14,499		54		8,021		164,151		30,353		3,106,332		60,941	25,000
TOTAL LIABILITIES AND FUND BALANCES	\$ 14,499	\$	54	\$	8,021	\$	166,228	\$	30,353	\$	3,286,999	\$	60,941	\$ 25,000

## BAXTER COUNTY, ARKANSAS COMBINING BALANCE SHEET - OTHER FUNDS IN THE AGGREGATE REGULATORY BASIS DECEMBER 31, 2018 (UNAUDITED)

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	Treasurer's Accounts		ollector's Accounts	_	sheriff's ccounts	inty Clerk's	s Juvenile Probation		Totals
ASSETS Cash and cash equivalents Accounts receivable	\$ 179,091	\$	184,238	\$	49,718	\$ 221,720	\$	1,903	\$ 6,663,756 60,851
TOTAL ASSETS	\$ 179,091	\$	184,238	\$	49,718	\$ 221,720	\$	1,903	\$ 6,724,607
LIABILITIES AND FUND BALANCES Liabilities: Accounts payable Settlements pending Total Liabilities	\$ 179,091 179,091	\$	184,238 184,238	\$	49,718 49,718	\$ 221,720 221,720	\$	1,903 1,903	\$ 230,596 636,670 867,266
Fund Balances: Restricted Assigned Total Fund Balances									5,796,400 60,941 5,857,341
TOTAL LIABILITIES AND FUND BALANCES	\$ 179,091	\$	184,238	\$	49,718	\$ 221,720	\$	1,903	\$ 6,724,607

#### BAXTER COUNTY, ARKANSAS

#### COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - OTHER FUNDS IN THE AGGREGATE - REGULATORY BASIS

				SP	PECIAL REVENUE FU	JNDS			
	Treasurer's Automation	Collector's Automation	Circuit Court Automation	Assessor's Amendment no. 79	County Recorder's Cost	Library Board	County Clerk's Cost	Child Support Cost	Breathalyzer
REVENUES State aid Federal aid Property taxes Sales taxes				\$ 15,787		\$ 187,484 603,603			
Fines, forfeitures, and costs Interest Officers' fees Donations 911 fees Airport sales and rental income	\$ 1,979	\$ 13,797	\$ 19,567 3,661		\$ 3,050 336,067	1,899 287,465	\$ 25 688	\$ 1,081 7,051	\$ 123
Jail fees Treasurer's commission Collector's commission Other	32,257	116,060 443	164	1,600	1,964	88,216	6	78	1,670
TOTAL REVENUES	34,236	_	23,392		341,081	1,168,667	719	8,210	1,793
Less: Treasurer's commission	- 1,=	276			3,650	7,448	14	161	34
NET REVENUES	34,236	_	22,939	_	337,431	1,161,219	705	8,049	1,759
EXPENDITURES Current: General government Law enforcement Public safety Recreation and culture Airport	7,604	_	296	3,162	393,742	1,069,344		3,567	395
Total Current  Debt Service:  Bond principal  Bond interest and other charges  Lease principal  Lease interest	7,604	67,704	296	3,162	393,742	1,069,344		3,567	395
TOTAL EXPENDITURES	7,604	67,704	296	3,162	393,742	1,069,344		3,567	395
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	26,632				(56,311)	91,875	705	4,482	1,364
OTHER FINANCING SOURCES (USES) Transfers in Transfers out Proceeds from notes payable									<del></del>
TOTAL OTHER FINANCING SOURCES (USES)									
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	26,632	62,320	22,643	14,665	(56,311)	91,875	705	4,482	1,364
FUND BALANCES - JANUARY 1	110,366	757,011	180,437	25,593	217,012	565,016	910	52,866	5,690
FUND BALANCES - DECEMBER 31	\$ 136,998	\$ 819,331	\$ 203,080	\$ 40,258	\$ 160,701	\$ 656,891	\$ 1,615	\$ 57,348	\$ 7,054

#### BAXTER COUNTY, ARKANSAS

#### COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - OTHER FUNDS IN THE AGGREGATE - REGULATORY BASIS

								SPI	ECIAL	REVENUE FI	UNDS					
	Special	Jail Fee	De	ounty tention acility	Boa	ting Safety	Eme	rgency 911	Publ	ic Defender		ig Court ogram	uvenile pation Fee	cuit Clerk missioner's Fee		ssor's Late sessment Fee
REVENUES State aid Federal aid					\$	10,983				_						
Property taxes Sales taxes															\$	1,715
Fines, forfeitures, and costs Interest Officers' fees	\$	79,244 634	\$	11,457 107		1,198	\$	3,371	\$	25,069 687	\$	600 166	\$ 1,000 598 19,510	\$ 427 1,898		39
Donations 911 fees Airport sales and rental income Jail fees Treasurer's commission								390,465								
Collector's commission Other		911				136		2,115		2,381		10	4,763	19		10
TOTAL REVENUES	-	80,789		11,564		12,317		395,951	-	28,137		776	 25,871	 2,344	-	1,764
Less: Treasurer's commission		1,626		105		244		4,975		60		15	497	42		35
NET REVENUES	-	79,163		11,459		12,073		390,976		28,077	-	761	 25,374	 2,302		1,729
EXPENDITURES Current: General government Law enforcement Public safety Recreation and culture Airport		88,329		2,082		1,296		614,201		41,226		675	1,436			
Total Current		88,329		2,082		1,296		614,201		41,226		675	 1,436			
Debt Service:  Bond principal  Bond interest and other charges  Lease principal  Lease interest								70,001 1,492								
TOTAL EXPENDITURES		88,329		2,082		1,296		685,694		41,226		675	 1,436			
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES		(9,166)		9,377		10,777		(294,718)		(13,149)		86	 23,938	 2,302		1,729
OTHER FINANCING SOURCES (USES) Transfers in Transfers out Proceeds from notes payable																
TOTAL OTHER FINANCING SOURCES (USES)																
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES		(9,166)		9,377		10,777		(294,718)		(13,149)		86	23,938	2,302		1,729
FUND BALANCES - JANUARY 1		42,860				56,398		442,251		43,049		8,809	 18,002	21,102		1,067
FUND BALANCES - DECEMBER 31	\$	33,694	\$	9,377	\$	67,175	\$	147,533	\$	29,900	\$	8,895	\$ 41,940	\$ 23,404	\$	2,796

#### BAXTER COUNTY, ARKANSAS

#### COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - OTHER FUNDS IN THE AGGREGATE - REGULATORY BASIS

			SPECIAL REVENUE FUNDS					CAPITAL PROJECTS FUNDS			DEBT SERVICE FUND				
		neriff's rojects	Juvenile Grant		Office of Emergency ervices Grants		Airport	Fac	munication cility and uipment	Jail Construction		ealth Unit Building	Airpo	ort Revenue Bond	Totals
REVENUES State aid Federal aid		,				\$	217,402					<u> </u>			\$ 214,254 217,402
Property taxes Sales taxes	\$	E 774					3,961			\$ 3,574,988					605,318 3,578,949
Fines, forfeitures, and costs Interest Officers' fees	Ф	5,774 344		\$	151			\$	14,355	28,978	\$	1,152			142,711 64,238 379,569
Donations 911 fees															287,465 390,465
Airport sales and rental income Jail fees Treasurer's commission							115,563		58,117						115,563 58,117 32,257
Collector's commission Other		4,755			1							7			116,060 109,249
TOTAL REVENUES		10,873			152		336,926		72,472	3,603,966		1,159			6,311,617
Less: Treasurer's commission		185		_	3							23			20,177
NET REVENUES		10,688		_	149		336,926		72,472	3,603,966		1,136			 6,291,440
EXPENDITURES Current: General government Law enforcement Public safety Recreation and culture Airport		14,851					297,076		58,585	650,514					475,779 859,685 614,201 1,069,344 297,076
Total Current		14,851					297,076		58,585	650,514					3,316,085
Debt Service:  Bond principal  Bond interest and other charges  Lease principal  Lease interest													\$	31,023 13,406	 31,023 13,406 70,001 1,492
TOTAL EXPENDITURES		14,851					297,076		58,585	650,514				44,429	 3,432,007
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES		(4,163)		_	149		39,850		13,887	2,953,452		1,136		(44,429)	2,859,433
OTHER FINANCING SOURCES (USES) Transfers in Transfers out Proceeds from notes payable							(44,429)			197,449				44,429	44,429 (44,429) 197,449
TOTAL OTHER FINANCING SOURCES (USES)						_	(44,429)			197,449				44,429	197,449
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES		(4,163)			149		(4,579)		13,887	3,150,901		1,136			3,056,882
FUND BALANCES - JANUARY 1		18,662	\$ 54		7,872		168,730		16,466	(44,569)		59,805		25,000	 2,800,459
FUND BALANCES - DECEMBER 31	\$	14,499	\$ 54	\$	8,021	\$	164,151	\$	30,353	\$ 3,106,332	\$	60,941	\$	25,000	\$ 5,857,341

#### BAXTER COUNTY, ARKANSAS NOTES TO SCHEDULES 1 AND 2 DECEMBER 31, 2018

The following funds and descriptions represent all funds reported as other funds in the aggregate.

Fund Name	Fund Description
Treasurer's Automation	Ark. Code Ann. § 21-6-302 established fund to receive up to 10% of Treasurer's gross commissions to operate the Treasurer's office and to purchase, maintain, and operate an automated accounting and record keeping system.
Collector's Automation	Ark. Code Ann. § 21-6-305 established fund to receive up to 10% of Collector's gross commission to operate the Collector's office and to purchase, maintain, and operate an automated record keeping system.
Circuit Court Automation	Ark. Code Ann. § 16-13-704 established fund to receive circuit court installment fees to be used for circuit court-related technology and to defray the cost of fine collection.
Assessor's Amendment no. 79	Ark. Code Ann. § 26-26-310 provides that 1% of the county's share of surplus funds from the Property Tax Relief Trust Fund be allocated to county assessors for the purpose of administering Ark. Const. amend. 79.
County Recorder's Cost	Ark. Code Ann. § 21-6-306 established fund to receive at least 25% of the fees collected by circuit clerks to be used to purchase, maintain, and operate an automated records system.
Library Board	Ark. Code Ann. § 13-2-404 established fund to account for library property tax millage levied by the quorum court for the support, operation, and maintenance of the public library.
County Clerk's Cost	Ark. Code Ann. § 16-20-407 established a \$2 marriage license fee to be used for operation of the County Clerk's office.
Child Support Cost	Ark. Code Ann. § 9-10-109 established fund to receive fees to offset administrative costs in the Clerk's office.
Breathalyzer	Ark. Code Ann. § 16-10-308 established fund to receive revenues generated from court costs to be used to maintain and purchase breathalyzer.
Special Jail Fee	Ark. Code Ann. § 16-17-129 allows a county to levy an additional fine, not to exceed \$20. Funds shall be used exclusively to defray the cost of incarcerating county prisoners, including construction and maintenance of the County Jail.
County Detention Facility	Ark. Code Ann. § 12-41-505 established fund to receive a \$20 booking and administration fee assessed on person convicted of a felony or Class A misdemeanor to be used exclusively for the maintenance, operation, and capital expenditures of a county jail or regional detention facility.

#### BAXTER COUNTY, ARKANSAS NOTES TO SCHEDULES 1 AND 2 DECEMBER 31, 2018

The following funds and descriptions represent all funds reported as other funds in the aggregate.

Fund Name	Fund Description
Boating Safety	Ark. Code Ann. § 27-101-111 established fund to receive fees to be used for operating a patrol on the waterways within the county or for emergency rescue services if the county has not established a patrol.
Emergency 911	Ark. Code Ann. § 12-10-318 established fund to receive fees collected by telephone providers for 911 emergency services.
Public Defender	Ark. Code Ann. § 16-10-307 established the County Administration of Justice Fund which continued to finance this fund to be used for defense of indigents.
Drug Court Program	Ark. Code Ann. § 16-98-304 established fund to receive program user fees set by drug court judges to be used for the benefit and administration of the drug court program.
Juvenile Probation Fee	Ark. Code Ann. §§ 16-13-326, 9-27-367 established fund to receive juvenile fees, court costs, and fines to provide services and supplies to juveniles at the discretion of the juvenile division of circuit court.
Circuit Clerk Commissioner's Fee	Ark. Code Ann. § 21-6-412 established fund to receive fee awarded, when appointed as Commissioner, for a sale of real or personal property under judicial decree. The funds are to be used to offset administrative costs associated with the performance of the Commissioner's duties and for general operations expense of the office of Circuit Clerk.
Assessor's Late Assessment Fee	Ark. Code Ann. § 26-26-201 established fund to receive \$.50 fee on delinquent persons which shall be used by the county assessor to help pay for the expense of assessing property.
Sheriff's Projects	Established to account for drug restitution ordered by Circuit court to be used for drug eradication and court costs collected to fund the County's breathalyzer expenses as authorized by Ark. Code Ann. § 16-10-307.
Juvenile Grant	Established to receive and disburse state grant monies for the operations of the Juvenile Services Department. Fund is restricted by Grantor.
Office of Emergency Services Grants	Established to account for grants received from Arkansas Department of Emergency Management for the purpose of purchasing equipment.

#### BAXTER COUNTY, ARKANSAS NOTES TO SCHEDULES 1 AND 2 DECEMBER 31, 2018

The following funds and descriptions represent all funds reported as other funds in the aggregate.

Fund Name	Fund Description
Airport	Established by Baxter County court order dated March 16, 1978 to receive federal grants, state grants, and operating revenues to be used for improvement and operations of the Baxter Regional Airport.
Communication Facility and Equipment	Ark. Code Ann. §§ 21-6-307, 12-41-105 established fund to receive 25% of sheriff's fees collected and phone commission funds to be used for communications equipment and repair and to train operations staff.
Jail Construction	Established to receive and disburse sales tax monies for the expansion of the county jail. Fund is restricted by County Ordinance.
Health Unit Building	Established to receive and disburse local and state grant monies for the construction of a new health unit building. Fund is restricted by Grantor.
Airport Revenue Bond	Baxter County Ordinance no. 2012-59 (September 6, 2012) established fund to receive airport revenues and make principal and interest payments on revenue bonds. Airport revenues are pledged for the Airport Revenue Refund Bond.

Treasurer's accounts consist primarily of agency funds and Treasurer's commission not yet distributed to the appropriate entities.

Collector's accounts consist primarily of delinquent taxes not yet distributed to the various taxing units.

Sheriff's accounts consist primarily of fees settlement, bond, evidence, and inmate trust money.

County Clerk's accounts consist primarily of fees to be settled with the Treasurer and trust money awaiting disposition by the applicable court.

Juvenile Probation accounts consist primarily of probation fees awaiting disposition to the County.

#### 1. A. Basis of Presentation - Regulatory Fund Accounting

The financial statements are presented in accordance with the regulatory basis of presentation as prescribed or permitted by Ark. Code Ann. § 10-4-412. The law requires that the financial statements be presented on a fund basis with, as a minimum, the general fund and road fund presented separately with all other funds included in the financial statements presented in the aggregate. This law also stipulates that the financial statements consist of a balance sheet; a statement of revenues, expenditures, and changes in fund balances; a comparison of the final adopted budget to actual expenditures for the general and road funds; notes to financial statements; and a supplemental schedule of capital assets.

The regulatory basis of presentation is not in accordance with generally accepted accounting principles (GAAP). GAAP require that basic financial statements present government-wide and fund financial statements. Additionally, GAAP require the following major concepts: Management's Discussion and Analysis, separate financial statements for fiduciary fund types, specific procedures for the identification of major governmental funds, and applicable note disclosures. The regulatory basis of presentation does not require government-wide financial statements or the previously identified concepts.

A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with related liabilities and residual balances, and changes therein, which are segregated for purposes of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

The following types of funds are recognized in the accompanying regulatory basis financial statements.

<u>General Fund</u> - The General Fund is used to account for and report all financial resources not accounted for and reported in another fund.

<u>Road Fund</u> - The Road Fund (Special Revenue Fund) is used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The Road Fund accounts for and reports proceeds of state highway turnback, property taxes, and federal aid that are restricted or committed for maintaining and constructing roads.

<u>Other Funds in the Aggregate</u> - Other Funds in the Aggregate consist of all funds included in the financial statements except for the General and Road Funds. The following types of funds are included in this column as follows:

<u>Special Revenue Funds</u> - Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The Special Revenue Funds presented on Schedules 1 and 2 are reported with other funds in the aggregate.

<u>Capital Projects Funds</u> - Capital Projects Funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlay, including the acquisition or construction of capital facilities and other capital assets. The Capital Projects Funds presented on Schedules 1 and 2 are reported with other funds in the aggregate.

<u>Debt Service Funds</u> - Debt Service Funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest. The Debt Service Fund presented on Schedules 1 and 2 is reported with other funds in the aggregate.

Agency Funds - Agency Funds are used to report resources held by the reporting government in a purely custodial capacity (assets equal liabilities). The Agency Funds presented on Schedule 1 are reported with other funds in the aggregate.

#### 1. (Continued)

#### B. Basis of Accounting

The financial statements are prepared on the regulatory basis of accounting as prescribed or permitted by Ark. Code Ann. § 10-4-412. This regulatory basis differs from accounting principles generally accepted in the United States of America. Revenues generally are recognized as soon as they are both measurable and available except for Treasurer's and Collector's commission and Taxes apportioned – Assessor's salary and expense which are recognized when earned. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current period. However, most state aid received from the State Treasury is by state law revenue of the year in which it was received by the government. Expenditures generally are recorded when a liability is incurred. Liabilities incurred by the government on or before the end of the current period that are paid within 60 days of the end of the current period, are considered to be expenditures of the current period. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. As a result of the use of this regulatory basis of accounting, capital assets and long-term debt are not recorded in these financial statements.

The regulatory basis of accounting is not in accordance with generally accepted accounting principles (GAAP). GAAP require the following major concepts: Accrual basis of accounting for government-wide financial statements, including depreciation expense, modified accrual basis of accounting for fund financial statements, separate identification of special and extraordinary items, inclusion of capital assets and debt in the financial statements, inclusion of the net pension liability in the financial statements, and applicable note disclosures. The regulatory basis of accounting does not require the previously identified concepts.

#### C. Assets, Liabilities, and Fund Balances

#### Cash and Cash Equivalents

For the purpose of financial reporting, "cash and cash equivalents" includes all demand accounts and certificates of deposit.

#### Settlements Pending

Settlements pending are considered fines, forfeitures, costs, property taxes, trusts, and excess commissions that have not been transferred to the appropriate entities.

#### Fund Balance Classifications

- 1. Restricted fund balance amounts that are restricted when constraints placed on the use of resources are either (a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.
- Committed fund balance amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the Quorum Court.
- Assigned fund balance amounts that are constrained by the Quorum Court's intent to be used for specific purposes, but are neither restricted nor committed.
- 4. Unassigned fund balance amounts that have not been assigned to other funds and that have not been restricted, committed, or assigned to specific purposes within the general fund. This classification may also include negative amounts in other governmental funds, if expenditures incurred for specific purposes exceeded the amounts restricted, committed, or assigned to those purposes.

#### D. Property Taxes

A lien attaches to the real property in January and on personal property in June of each year. Property taxes are collectible beginning the first business day of March of the subsequent year, but are not considered delinquent until after October 15.

#### 1. (Continued)

#### E. Budget Law

#### 1. Legal Requirements

State law requires that the Quorum Court, before the end of each fiscal year, make appropriations, by ordinance, for the expenditures of County government for the following year. The Quorum Court may make appropriation amendments at any time during the current fiscal year. Appropriations lapse at the end of each year. Under certain conditions, the budget may be amended subsequent to the year-end.

#### 2. Accounting

The County prepared an annual budget on the regulatory basis for the General Fund, Road Fund, and the other operating funds.

#### F. Fund Balance Classification Policies and Procedures

The County's highest level of decision-making authority is its Quorum Court. The establishment of amounts classified as committed fund balances and any subsequent modifications to such balances are the result of formal action taken by the Quorum Court through passage of an ordinance. The Quorum Court is authorized to assign amounts to a specific purpose, although a formal policy has not been established.

For classification of fund balance amounts, restricted resources are considered spent before unrestricted. When expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used, committed amounts are reduced first, followed by assigned amounts, and then unassigned amounts.

#### 2. Details of Fund Balance Classifications

Fund balance classifications at December 31, 2018, are composed of the following:

	General	Road	Other Funds in
Description	Fund	Fund	the Aggregate
Fund Balances			
Restricted for:			
General government			\$ 1,242,451
Law enforcement			446,021
Highw ays and streets		\$ 1,456,095	
Public safety			155,554
Recreation and culture			656,891
Airport			164,151
Capital outlay			3,106,332
Debt service			25,000
Total Restricted		1,456,095	5,796,400
Committed for:			
General government	\$ 24,733		
Law enforcement	1,760		
Total Committed	26,493		
Assigned to:			
General government	983,797		
Law enforcement	93,536		
Capital outlay			60,941
Total Assigned	1,077,333		60,941
Unassigned	1,392,795		
Totals	\$ 2,496,621	\$ 1,456,095	\$ 5,857,341

#### 3. Commitments

Total commitments consist of the following at December 31, 2018:

	December 31 2018		
Long-term liabilities Noncancellable leases Reappraisal contract Construction contract	\$	532,415 165,056 1,329,600 3,234,844	
Total Commitments	\$	5,261,915	

#### 3. Commitments (Continued)

#### Long-term Liabilities

Long-term liabilities at December 31, 2018, are comprised of the following:

	ember 31, 2018
Bonded indebtedness, dated October 11, 2012, titled Baxter County, Arkansas Airport Refunding and Improvement Bond, Series 2012, in the amount of \$505,000 with an interest rate of 3.85%. These bonds were issued for the purpose of refunding the 2001 Airport Revenue Bonds and promissory note for the purpose of constructing additional hangars. These bonds shall be paid from the pledged airport revenues, payable through October 2027. Payments are to be made from the Airport Revenue Bond Debt Service Fund.	\$ 328,716
Note payable with First Community Bank for a line of credit up to \$4,210,000 for the County jail expansion project, interest due annually, with an interest rate of 2.58%. Total principal due December 10,2019. Payments are to be made from the Jail Construction Fund.	203,699
Total Long-term liabilities	\$ 532,415

Due to the County's regulatory basis of accounting, these liabilities are not recorded in the financial statements.

#### Compensated Absences

Compensated absences do vest or accumulate. The amount of compensated absences was not determined.

#### Post Employment Benefits Other Than Pensions

The amount of any actuarially determined accrued liability for post employment benefits other than pensions was not determined.

#### **Debt Service Requirements to Maturity**

The County is obligated for the following amounts at December 31, 2018:

Years Ending December 31,	Bonds		Notes	Total
	 	-		 
2019	\$ 33,321	\$	212,966	\$ 246,287
2020	44,429			44,429
2021	44,429			44,429
2022	44,429			44,429
2023	44,429			44,429
2024 through 2027	177,714			177,714
<b>Total Obligations</b>	 388,751		212,965	601,716
Less Interest	60,035		9,266	69,301
Total Principal	\$ 328,716	\$	203,699	\$ 532,415

#### Noncancellable Leases

The County entered into noncancellable lease agreements for three motor graders on November 28, 2016 and then again on October 10, 2017. Terms of the leases are monthly rental payments of \$3,018 and \$3,431 per month, respectively, for 36 months. At the end of the lease terms, the County will return the graders to the lessor.

#### 3. Commitments (Continued)

#### Noncancellable Leases (Continued)

The County entered into a noncancellable lease agreement for four dump trucks on January 9, 2017. Terms of the lease are monthly rental payments of \$4,698 per month for 36 months. At the end of the lease term, the County will return the trucks to the lessor.

The County is obligated for the following amounts for the next two years:

Year	Decembe	December 31, 2018					
2019 2020	\$	130,746 34,310					
Total	\$	165,056					

Rental expense for 2018 was \$129,072.

#### Reappraisal Contract

The County entered into a contract dated October 25, 2017, with Total Assessment Solutions Corporation for reappraisal services. Terms of the contract require monthly payments of \$27,700 beginning January 15, 2018, for a period of five years. The County is obligated for the following amounts for the next four years:

Year	Dece	mber 31, 2018
2019	\$	332,400
2020		332,400
2021		332,400
2022		332,400
	·	
Total	\$	1,329,600

Reappraisal expense for 2018 was \$332,400.

#### **Construction Contract**

The County was contractually obligated for the following construction contracts at December 31, 2018:

		Con	tract Balance			
Project Name	Completion Date	December 31, 2018				
Baxter County Jail Expansion	November 2019	\$	3,234,844			

#### 4. Interfund Transfers

Within Other Funds in the Aggregate, the Airport Fund transferred \$44,429 to the Airport Revenue Bond Debt Service Fund for debt service payments.

#### 5. Pledged Revenues

The County pledged future airport revenues to repay \$505,000 in bonds that were issued in 2012 to provide funding for refunding airport debt and improvements. Total principal and interest remaining on the bonds are \$328,716 and \$60,035, respectively, payable through October 10, 2027. For 2018, principal and interest paid were \$31,023 and \$13,406, respectively. Airport sales and rental income for 2018 was \$115,563.

#### 6. Jointly Governed Organizations

#### Fourteenth Judicial Drug Task Force

The Prosecuting Attorney of the Fourteenth Judicial District, the Sheriffs' departments of Baxter, Boone, Marion, and Newton Counties, and Police Departments of Harrison and Mountain Home entered into an agreement to establish the Fourteenth Judicial Drug Task Force. Funding was provided through a Drug Law Enforcement grant applied for by the Prosecuting Attorney of the Fourteenth Judicial District. Financial statements of the Fourteenth Judicial Drug Task Force were not available.

#### Ozark Mountain Solid Waste District

The Ozark Mountain Solid Waste District is a jointly governed organization comprised of representatives from Baxter, Boone, Carroll, Marion, Newton, and Searcy Counties and participating cities within the aforementioned counties. Representatives are the respective judges and mayors unless some other representative is appointed by the participating entity. Baxter County made no payments to the Ozark Mountain Solid Waste District in 2018. The County remitted \$361,236 to the Bank of the Ozarks Trust Department for service fees billed on property tax statements as ordered by the Circuit Court of Pulaski County in Case No.: 60CV-14-4479.

#### 7. Arkansas Public Employees Retirement System

#### Plan Description

The County contributes to the Arkansas Public Employees Retirement System (APERS), a cost-sharing multiple-employer defined benefit pension plan. APERS, administered by a Board of Trustees, provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by State law and can be amended only by the Arkansas General Assembly. The Arkansas Public Employees Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for APERS. That report may be obtained by writing to Arkansas Public Employees Retirement System, 124 W. Capitol, Suite 400, Little Rock, Arkansas 72201, by calling 1-800-682-7377, or on their website www.apers.org.

#### **Funding Policy**

APERS has contributory and non-contributory plans. Contributory members are required by State law to contribute 5% of their salary. Each participating employer is required by State law to contribute at a rate established by the Board of Trustees of the system based on the annual actuarial valuation. The County's contributions to the plan for the year ended June 30, 2018 were \$864,243.

#### Net Pension Liability

The requirements of Governmental Accounting Standards Board Statement no. 68, under the regulatory basis of accounting, is limited to disclosure of the County's share of the collective net pension liability. The County's proportionate share of the collective net pension liability at June 30, 2018 (actuarial valuation date and measurement date) was \$6,900,418.

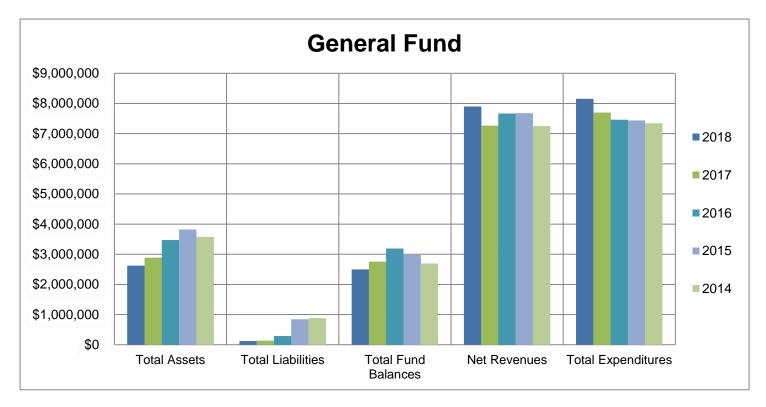
#### 8. Capital Assets

The County's fixed asset records are summarized below:

December 31,						
	2018					
\$	11,165,435					
	749,972					
	2,990,803					
	12,879,666					
\$	27,785,876					

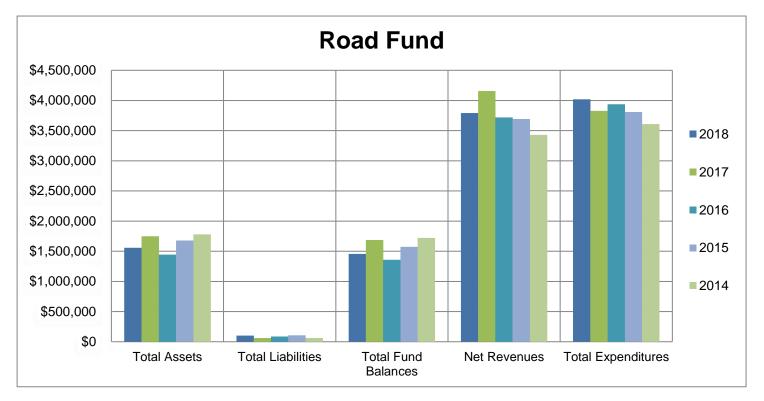
## BAXTER COUNTY, ARKANSAS SCHEDULE OF SELECTED INFORMATION FOR THE LAST FIVE YEARS - GENERAL FUND - REGULATORY BASIS DECEMBER 31, 2018 (UNAUDITED)

<u>General</u>	 2018	 2017	 2016	 2015	 2014
Total Assets	\$ 2,615,854	\$ 2,883,356	\$ 3,467,790	\$ 3,815,207	\$ 3,574,081
Total Liabilities	119,233	131,072	282,718	840,672	879,319
Total Fund Balances	2,496,621	2,752,284	3,185,072	2,974,535	2,694,762
Net Revenues	7,894,924	7,262,791	7,666,297	7,675,290	7,243,760
Total Expenditures	8,150,587	7,695,579	7,454,386	7,434,412	7,338,147
Total Other Financing Sources/Uses			(1,374)	38,895	108,612



## BAXTER COUNTY, ARKANSAS SCHEDULE OF SELECTED INFORMATION FOR THE LAST FIVE YEARS - ROAD FUND - REGULATORY BASIS DECEMBER 31, 2018 (UNAUDITED)

Road	2018	 2017	 2016	 2015	 2014
Total Assets	\$ 1,555,996	\$ 1,746,456	\$ 1,441,857	\$ 1,678,080	\$ 1,779,924
Total Liabilities	99,901	60,900	85,381	106,043	58,951
Total Fund Balances	1,456,095	1,685,556	1,356,476	1,572,037	1,720,973
Net Revenues	3,788,471	4,156,434	3,718,389	3,690,083	3,429,396
Total Expenditures	4,017,932	3,827,354	3,935,324	3,807,426	3,607,491
Total Other Financing Sources/Uses			1,374	(31,593)	322,165



### BAXTER COUNTY, ARKANSAS SCHEDULE OF SELECTED INFORMATION FOR THE LAST FIVE YEARS - OTHER FUNDS IN THE AGGREGATE - REGULATORY BASIS DECEMBER 31, 2018 (UNAUDITED)

Other Funds in the Aggregate	2018		 2017		2016		2015		2014	
Total Assets	\$	6,724,607	\$ 3,649,098	\$	3,338,151	\$	3,468,118	\$	3,635,201	
Total Liabilities		867,266	848,639		410,660		626,776		670,766	
Total Fund Balances		5,857,341	2,800,459		2,927,491		2,841,342		2,964,435	
Net Revenues		6,291,440	2,685,620		2,490,564		3,027,585		2,504,298	
Total Expenditures		3,432,007	2,812,652		2,404,415		3,143,376		2,330,167	
Total Other Financing Sources/Uses		197,449					(7,302)		(93,325)	

