

BAXTER COUNTY QUORUM COURT AGENDA

JANUARY 5, 2016

THE BAXTER COUNTY QUORUM COURT WILL MEET FOR REGULAR SESSION ON **TUESDAY, JANUARY 5, 2016 AT 6:00 PM** IN THE 2ND FLOOR COURTROOM OF THE COURTHOUSE, WITH JUDGE MICKEY PENDERGRASS PRESIDING.

- CALL TO ORDER
- DISPOSITION OF MINUTES FROM PREVIOUS MEETING
- COMMITTEE REPORTS
- NEW BUSINESS
 1. AN ORDINANCE AMENDING ORDINANCE NO. 2015-81 (2016 ANNUAL BUDGET FOR BAXTER COUNTY, ARKANSAS) TO INCLUDE ALL RESTRICTED FUNDS.
 2. AN ORDINANCE DESIGNATING THE BAXTER COUNTY SHERIFF'S DEPARTMENT AS THE COLLECTOR OF ALL FINES ASSESSED IN CIRCUIT COURT AND DISTRICT COURT.
 3. *(1st reading)* AN ORDINANCE TO ADOPT A "BAXTER COUNTY EMPLOYEE CONCEALED CARRY PLAN."
 4. AN ORDINANCE APPROPRIATING FEES AND REIMBURSEMENTS RECEIVED IN NOVEMBER 2015 TO THE SHERIFF'S DEPARTMENT 2015 BUDGET.
 5. AN ORDINANCE APPROPRIATING FUNDS IN THE AMOUNT OF \$6,000.00 FROM THE SPECIAL JAIL FEES FUND.
 6. AN ORDINANCE APPROPRIATING FUNDS IN THE AMOUNT OF \$2,500.00 FROM THE SPECIAL JAIL FEES FUND.
 7. AN ORDINANCE APPROPRIATING FUNDS IN THE AMOUNT OF \$200.00 FROM THE SALE OF A SURPLUS ITEM TO THE BUILDINGS & GROUNDS 2015 BUDGET.
 8. AN ORDINANCE APPROPRIATING EXCESS REVENUES IN THE AMOUNT OF \$1,897.32 TO THE JUVENILE SERVICES 2015 BUDGET.
 9. AN ORDINANCE APPROPRIATING FUNDS IN THE AMOUNT OF \$1,000.00 TO ANIMAL CONTROL'S 2016 BUDGET.
 10. AN ORDINANCE RE-APPROPRIATING FUNDS IN THE AMOUNT OF \$5,500.00 WITHIN ANIMAL CONTROL'S 2016 BUDGET.
 11. AN ORDINANCE RE-APPROPRIATING FUNDS IN THE AMOUNT OF \$4,359.50 WITHIN THE JUVENILE SERVICES 2015 BUDGET.
- ANNOUNCEMENTS
- ADJOURNMENT

APPROPRIATION ORDINANCE NO. 2016 - _____

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF BAXTER, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE AMENDING ORDINANCE NO. 2015-81 (2016 ANNUAL BUDGET FOR BAXTER COUNTY, ARKANSAS) TO INCLUDE ALL RESTRICTED FUNDS.

WHEREAS, the Baxter County budget for 2016 was approved by the Quorum Court at the December 1, 2015, meeting and in an attempt to shorten the length of the ordinance, some of the restricted funds were omitted; and

WHEREAS, it was determined that the ordinance should have included all funds, in order to meet state audit guidelines for budget appropriations.

NOW, THEREFORE, the Quorum Court of Baxter County acknowledges and approves the following addendum to the Revenue Fund Summary to include all funds for the budget year 2016, along with the respective appropriations.

2016 REVENUE FUND SUMMARY

	<u>Total Revenues</u>	<u>Appropriations</u>	<u>% Budgeted</u>
County General Fund (1000)	8,494,230.00	7,669,749.09	90.29%
Baxter County Nursing Home Fund (1001)	1,500.00	0.00	0.00%
County General Investments Fund (1004)	3,500.00	0.00	0.00%
Animal Control (1800)	106,900.00	90,958.97	85.09%
Hospital Lease Fund Reserve (1802)	7,000.00	0.00	0.00%
Aviation Reserve Fund (1803)	500.00	0.00	0.00%
Road & Bridge (2000)	4,808,575.00	4,345,112.30	90.36%
Treasurer's Automation (3000)	31,300.00	28,000.00	89.46%
Collector's Automation (3001)	199,250.00	126,000.00	63.24%
Circuit Court Automation (3002)	54,800.00	50,000.00	91.24%
Assessor's Amendment No. 79 (3004)	26,920.00	20,000.00	74.29%
Recorder's Cost Fund (3006)	607,000.00	522,965.11	86.16%
Baxter County Library (3008)	767,800.00	698,000.00	90.91%
County Clerk's Cost Fund (3010)	3,300.00	3,000.00	90.91%
Child Support Cost Fund (3012)	24,280.00	19,500.00	80.31%
Breathalyzer Fund (3016)	900.00	0.00	0.00%
Special Jail Fees (3017)	118,650.00	7,500.00	6.32%
Boating Safety Fund (3019)	20,150.00	10,000.00	49.63%
Emergency 911 Fund (3020)	625,700.00	520,041.74	83.11%
Public Defender Fund (3024)	61,920.00	51,083.56	82.50%
Drug Court Fund (3028)	4,030.00	3,700.00	91.81%
Juvenile Probation Fees (3031)	23,458.00	21,000.85	89.56%
Health Dept. Building Construction (4001)	62,926.70	57,205.70	90.91%
Airport Bond Fund (5802)	<u>48,871.68</u>	<u>44,428.68</u>	90.91%
TOTALS:	16,103,461.38	14,288,254.00	88.73%

Emergency Clause. This ordinance shall take effect immediately upon its passage and approval by the Baxter County Quorum Court.

APPROVED:

MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed:_____

ATTEST:

CANDA J. REESE, COUNTY CLERK

Sponsor: _____

Date Adopted: _____

Votes: For:_____ Against:_____

Abstain:_____ Present:_____ Absent:_____

ORDINANCE NO. 2016 - _____

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF BAXTER, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE DESIGNATING THE BAXTER COUNTY SHERIFF'S DEPARTMENT AS THE COLLECTOR OF ALL FINES ASSESSED IN CIRCUIT COURT AND DISTRICT COURT.

WHEREAS, Act 1262 of 1995, Section 9, of the Arkansas General Assembly requires that each county quorum court designate a county official, agency, department, or private contractor to be responsible for the collection of fines assessed upon defendants in the circuit courts of the state of Arkansas; and

WHEREAS, ACA 16-13-709 (2)(A) requires "that each governing body of a political subdivision which contributes to the expenses of a district court shall designate a county, town, or city official, agency, or department who shall be primarily responsible for the collection of fines assessed in the district courts of the state of Arkansas."

WHEREAS, the Baxter County Sheriff's Department has agreed to continue serving as the collector of all such fines assessed in the Circuit Court and the District Court of Baxter County.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF BAXTER COUNTY, ARKANSAS THAT:

Section 1. The Baxter County Sheriff's Department is hereby designated as the collector of all fines assessed in the Circuit Court and District Court of Baxter County for fiscal year 2016.

APPROVED:

MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed:_____

ATTEST:

CANDA J. REESE, COUNTY CLERK

Sponsor: _____

Date Adopted: _____

Votes: For:_____ Against:_____

Abstain:_____ Present:_____ Absent:_____

ORDINANCE NO. 2016 - _____

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF BAXTER, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE TO ADOPT A “BAXTER COUNTY EMPLOYEE CONCEALED CARRY PLAN”

WHEREAS, the Baxter County Quorum Court affirms the right to bear arms, as granted by the Second Amendment of the United States Constitution; and

WHEREAS, the Court Security Committee recommends the adoption of the following *Concealed Carry Plan* for Baxter County employees.

Purpose: Each full-time Baxter County Employee shall be permitted the privilege of carrying a firearm on County property, pursuant to Act 1259 of the State of Arkansas, within the guidelines of the plan created for Baxter County, Arkansas, as approved by the Baxter County Quorum Court.

Authority: Act 1259 of the 2015 Regular Session of the State of Arkansas 90th General Assembly, the preparation of a plan by the Baxter County Security Committee, and the Baxter County Quorum Court.

Guidelines:

- Any full-time Baxter County employee and/or Elected Official, with a valid Concealed Carry license issued by the State of Arkansas is hereby allowed to carry the type of weapon named on their license.
- The plan allows the employee to carry the concealed weapon at their principal place of employment, or other building owned, leased or regularly used by the County, with the following exceptions: the Baxter County Detention Center, Sheriff’s Office, or any courtroom (unless the presiding judge gives his written consent).
- The Baxter County employee shall provide a copy of their concealed carry permit to the Baxter County Judge’s Office.
- The Baxter County Judge’s Office will maintain a list of all Baxter County employees that are permitted to carry a legal concealed weapon and who wish to carry on Baxter County property during the performance of their duties.
- The Baxter County employee will re-qualify annually with a legal firearm, as permitted by their Concealed Carry permit. The re-qualification may be completed through the Baxter County Sheriff’s Office or through a certified firearms instructor, with documentation showing that the re-qualification was completed.
- Each Baxter County employee who chooses to carry a legal firearm shall maintain possession of the legal firearm on their person or locked in a secured location at all times on County property.

- Each Baxter County employee will be required to attend a class on “Civilian Response to an Active Shooter” (CRAS). This course will be offered periodically by the Baxter County Sheriff’s Office and will be made available for employees to attend.
- There will be **NO** “open carry” on Baxter County property, with the exception of Law Enforcement personnel who are on duty.

NOW THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF BAXTER COUNTY, ARKANSAS THAT:

Section 1. The language of the Authority and Guidelines of this ordinance shall be incorporated into the Baxter County Personnel Policy Manual and the Court Security and Emergency Preparedness Plan upon its passage and approval.

Section 2. This ordinance shall not supersede any duly-erected law by the United States or the State of Arkansas.

Section 3. Emergency Clause. That this policy shall be effective immediately upon its passage and approval by the Baxter County Quorum Court.

APPROVED:

 MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed: _____

ATTEST:

 CANDI J. REESE, COUNTY CLERK

Sponsor: Baxter County Court Security Committee

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____

APPROPRIATION ORDINANCE NO. 2016 - _____

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF BAXTER, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING FEES AND REIMBURSEMENTS RECEIVED IN NOVEMBER 2015 TO THE SHERIFF'S DEPARTMENT 2015 BUDGET.

WHEREAS, the Sheriff's Department has collected fees, reimbursements and donations in excess of the anticipated budgeted revenue amount during the month of November 2015 as follows:

- \$ 232.50 received from DWI Fines from District Court
- \$ 545.00 received from Act 770 fees
- \$ 90.00 fees from Black Powder Prints
- \$ 212.43 reimbursement for Inmate Prescriptions
- \$ 347.00 reimbursement for Inmate Postcards and 309's Cable Bill
- \$ 110.49 received for Inmates' Medical Reimbursement
- \$ 120.00 received from Drug Enforcement Fines from District Court
- \$ 145.38 received from Sale of Scrap Metal
- \$ 70.00 received for Restitution (Horses)

WHEREAS, it is necessary to appropriate said monies totaling \$1,872.80 to the appropriate line items in the Sheriff's Department 2015 budget for future expenditures.

Section 1. There is hereby appropriated from the 2015 County General Fund (#1000) the following designated sums of money for the following designated expenditures:

- \$ 70.00 appropriated to GL# 1000-0400-1005 for Overtime
- \$ 635.00 appropriated to GL# 1000-0400-2001 for General Supplies
- \$ 232.50 appropriated to GL# 1000-0400-2007 for Fuel, Oil, Lubricants
- \$ 212.43 appropriated to GL# 1000-0418-2004 for Medicine & Drugs (Jail)
- \$ 347.00 appropriated to GL# 1000-0418-2011 for General Supplies (Jail)
- \$ 110.49 appropriated to GL# 1000-0418-3006 for Med., Dental & Hospitalization (Jail)

Section 2. There is hereby appropriated from the 2015 Sheriff's Special Projects Fund (#3400) the following designated sums of money for the following designated expenditures:

\$ 120.00 appropriated to GL# 3400-0400-2001 for General Supplies

\$ 145.38 appropriated to GL# 3400-0400-2020 for Bldg Materials & Supplies

APPROVED:

MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed:_____

ATTEST:

CANDA J. REESE, COUNTY CLERK

Sponsor: _____

Date Adopted: _____

Votes: For:_____ Against:_____

Abstain:_____ Present:_____ Absent:_____

APPROPRIATION ORDINANCE NO. 2016 - _____

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF BAXTER, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING FUNDS IN THE AMOUNT OF \$6,000.00 FROM THE SPECIAL JAIL FEES FUND.

WHEREAS, the Sheriff is requesting that available funds from the Special Jail Fees revenue fund (#3017) be moved into a line item in the Special Jail Fees 2015 budget for the purpose of making the monthly lease payment on the dispatch consoles.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF BAXTER COUNTY, ARKANSAS, THAT:

Section 1. The IT Manager is authorized to make the following appropriation from the Special Jail Fees revenue fund (#3017) into the following designated budget line item in the Special Jail Fees 2015 budget:

\$ 6,000.00 appropriated to GL# 3017-0418-4004 (Capital Outlay: Machinery & Equip.)

APPROVED:

MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed:_____

ATTEST:

CANDA J. REESE, COUNTY CLERK

Sponsor: _____

Date Adopted: _____

Votes: For:_____ Against:_____

Abstain:_____ Present:_____ Absent:_____

APPROPRIATION ORDINANCE NO. 2016 - _____

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF BAXTER, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING FUNDS IN THE AMOUNT OF \$2,500.00 FROM THE SPECIAL JAIL FEES FUND.

WHEREAS, the Sheriff is requesting that available funds from the Special Jail Fees revenue fund (#3017) be moved into a line item in the County Jail 2015 budget for the purpose of additional funding for transporting of prisoners.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF BAXTER COUNTY, ARKANSAS, THAT:

Section 1. The County Treasurer is authorized to make the following account transfer:

\$ 2,500.00 from Special Jail Fees Fund (#3017) to County General Fund (#1000)

Section 2. After the transfer in Section 1 is complete, the IT Manager is authorized to make the following appropriation from County General Fund (#1000) into the following designated budget line item in the County Jail 2015 budget:

\$ 2,500.00 appropriated to GL# 1000-0418-1099 (Transport for Prisoners)

APPROVED:

MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed:_____

ATTEST:

CANDA J. REESE, COUNTY CLERK

Sponsor: _____

Date Adopted: _____

Votes: For:_____ Against:_____

Abstain:_____ Present:_____ Absent:_____

APPROPRIATION ORDINANCE NO. 2016-_____

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF BAXTER, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING FUNDS IN THE AMOUNT OF \$200.00 FROM THE SALE OF A SURPLUS ITEM TO THE BUILDINGS & GROUNDS 2015 BUDGET.

WHEREAS, the Buildings & Grounds Department received funds in the amount of \$200.00 from the sale of a non-inventoried surplus item that was no longer deemed useful to the County; and

WHEREAS, said proceeds have been deposited with the County Treasurer and are available for appropriation to the Buildings & Grounds Department.

Section 1. There is hereby appropriated from the County General revenue fund (#1000-8712) the following sum of money into the following designated 2015 budget line item:

\$ 200.00 is appropriated to GL# 1000-0111-2003 (Bldgs & Grounds-Janitorial Supplies)

APPROVED:

MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

Sponsor: _____

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____

APPROPRIATION ORDINANCE NO. 2016 - _____

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF BAXTER, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING EXCESS REVENUES IN THE AMOUNT OF \$1,897.32 TO THE JUVENILE SERVICES 2015 BUDGET.

WHEREAS, monies have been received and deposited that exceed the anticipated revenue amounts in the Juvenile Services Transportation (#1000-8705) and Juvenile Services Detention Reimbursement (#1000-7607) accounts; and

WHEREAS, it is necessary to appropriate these funds in the amount of \$1,897.32 to the travel line item in the Juvenile Services 2015 budget to cover a deficit.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF BAXTER COUNTY, ARKANSAS, THAT:

Section 1. The IT Manager is hereby authorized to make the following new appropriations from the designated County General revenue funds into the designated budget line item:

\$ 100.00 from revenue #1000-7607 (JS Detention Reimb) to GL# 1000-0415-3030 (Travel)

\$ 1,797.32 from revenue #1000-8705 (JS Transportation) to GL# 1000-0415-3030 (Travel)

APPROVED:

MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed:_____

ATTEST:

CANDA J. REESE, COUNTY CLERK

Sponsor: _____

Date Adopted: _____

Votes: For:_____ Against:_____

Abstain:_____ Present:_____ Absent:_____

APPROPRIATION ORDINANCE NO. 2016 - _____

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF BAXTER, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING FUNDS IN THE AMOUNT OF \$1,000.00 TO ANIMAL CONTROL'S 2016 BUDGET.

WHEREAS, a donor has contributed \$1,000.00 to Baxter County Animal Control to be earmarked specifically for veterinary services; and

WHEREAS, this money has been deposited with the County Treasurer and is available for appropriation.

Section 1. There is hereby appropriated from revenue fund #1800-8701 the following sum of money into the following designated 2016 budget line item:

\$ 1,000.00 is appropriated into GL# 1800-0191-2052 for Veterinary Services

APPROVED:

MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

Sponsor: _____

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____

RE-APPROPRIATION ORDINANCE NO. 2016 - _____

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF BAXTER, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE RE-APPROPRIATING FUNDS IN THE AMOUNT OF \$5,500.00 WITHIN ANIMAL CONTROL'S 2016 BUDGET.

WHEREAS, in order to accurately compensate the new weekend worker at the Animal Control facility, it is necessary for this person to be classified as a part-time employee; and

WHEREAS, to properly facilitate payment to this person, a new budget line item entitled "Salaries-Part-Time" has been created in Animal Control's 2016 budget; and

WHEREAS, it is necessary to re-appropriate the budgeted amount of \$5,500.00 from the Contract Services line item into this new line item.

NOW THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF BAXTER COUNTY, ARKANSAS, THAT:

Section 1. The IT Manager is hereby authorized to make the following re-appropriation within Animal Control's 2016 budget:

\$ 5,500.00 from #1800-0191-1004 (Contract Labor) into #1800-0191-1002 (Salaries-PT)

APPROVED:

MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

Sponsor: _____

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____

RE-APPROPRIATION ORDINANCE NO. 2016 - _____

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF BAXTER, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE RE-APPROPRIATING FUNDS IN THE AMOUNT OF \$4,359.50 WITHIN THE JUVENILE SERVICES 2015 BUDGET.

WHEREAS, the Juvenile Services Department has requested two re-appropriations be made within their 2015 budget for the purpose of purchasing a vehicle; and

WHEREAS, this vehicle will replace an existing vehicle that is not drivable, and the cost to repair it would be considerably more than the value of the vehicle.

WHEREAS, there are sufficient funds available within the Juvenile Services budget to be transferred into a new line item designated for the purchase of a vehicle.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF BAXTER COUNTY, ARKANSAS, THAT:

Section 1. The IT Manager is hereby authorized to make the following re-appropriations within the Juvenile Services 2015 budget:

\$3,100.00 from #1000-0415-2007 (Fuel, Oils & Lubricants) and

\$1,259.50 from #1000-0415-2023 (Parts & Repairs)

TO:

#1000-0415-4005 for the Purchase of Vehicles

APPROVED:

MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

Sponsor: _____

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____