

BAXTER COUNTY QUORUM COURT AGENDA

DECEMBER 6, 2016

THE BAXTER COUNTY QUORUM COURT WILL MEET FOR REGULAR SESSION ON **TUESDAY, DECEMBER 6, 2016 AT 6:00 PM** IN THE 2ND FLOOR COURTROOM OF THE COURTHOUSE, WITH JUDGE MICKEY PENDERGRASS PRESIDING.

- CALL TO ORDER
- DISPOSITION OF MINUTES FROM PREVIOUS MEETING
- COMMITTEE REPORTS
- PRESENTATION – MR. GIL LOSURDO, CHAIRMAN, PLANNING BOARD

- NEW BUSINESS
 1. *(1st Reading)* AN ORDINANCE AMENDING ORDINANCE NO. 2013-72, “AN ORDINANCE ESTABLISHING A VOLUNTARY CONTRIBUTION ON EVERY TAX STATEMENT FOR REAL PROPERTY IN BAXTER COUNTY FOR THE PURPOSE OF ANIMAL CONTROL FUNDING.”
 2. AN ORDINANCE APPROPRIATING FEES AND REIMBURSEMENTS RECEIVED IN THE MONTH OF OCTOBER TO THE SHERIFF’S DEPARTMENT 2016 BUDGET.
 3. AN ORDINANCE APPROPRIATING FUNDS IN THE AMOUNT OF \$12,000.00 FROM THE SPECIAL JAIL FEES FUND.
 4. AN ORDINANCE PROVIDING FOR AND ADOPTING A BUDGET FOR BAXTER COUNTY, ARKANSAS FOR THE PERIOD BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017.
 5. AN ORDINANCE RE-APPROPRIATING FUNDS IN THE AMOUNT OF \$500.00 WITHIN THE JUVENILE SERVICES 2016 BUDGET.
 6. A RESOLUTION CONFIRMING THE RE-APPOINTMENTS OF MIKE BESHEARS, GIL LOSURDO AND ROY NELSON TO THE CLARKRIDGE FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS.

- ANNOUNCEMENTS
- ADJOURNMENT

ORDINANCE NO. 2016 - _____

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF BAXTER, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE AMENDING ORDINANCE NO. 2013-72, "AN ORDINANCE ESTABLISHING A VOLUNTARY CONTRIBUTION ON EVERY TAX STATEMENT FOR REAL PROPERTY IN BAXTER COUNTY FOR THE PURPOSE OF ANIMAL CONTROL FUNDING."

WHEREAS, the following modifications to the Title and Sections 1 and 2 of Ordinance No. 2013-72 (highlighted) are hereby recommended for the purpose of providing the option to personal property owners to make a voluntary contribution to Animal Control Services.

NOW THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF BAXTER COUNTY, ARKANSAS THAT:

ORDINANCE NO. 2013-72: AN ORDINANCE ESTABLISHING A VOLUNTARY CONTRIBUTION ON EVERY TAX STATEMENT FOR REAL AND PERSONAL PROPERTY IN BAXTER COUNTY FOR THE PURPOSE OF ANIMAL CONTROL FUNDING.

Section 1. There is hereby levied an annual Voluntary Contribution at a minimum \$15.00 per every tax statement for real and personal property in Baxter County for the purpose of additional funding of the Baxter County Animal Control facility.

Section 2. The Baxter County Tax Collector is hereby directed to include on the annual tax statement mailed to each real and personal property owner subject to taxation the Voluntary Contribution for Animal Control Services. Upon receipt of the statement, the taxpayer will have the option of making the voluntary contribution or not.

Section 3. The collections from the Voluntary Contribution shall be placed in the Animal Control Fund (#1800). As per Arkansas Code Ann. § 26-25-106, these funds shall be used exclusively to finance the operation and maintenance of Animal Control services for the County.

Section 4. The Baxter County Judge is hereby authorized to expand animal control services by this Voluntary Contribution. Such services may include, but are not limited to the expansion of facilities, equipment, personnel, training, operation and maintenance. If, in the opinion of the Quorum Court, it would be in the best interest of the County to contract for the provision of any such services, then the County Judge is hereby authorized to enter into all necessary contracts to provide animal control services.

Section 5. It is hereby determined by the Quorum Court of Baxter County that a dire need exists for additional funding of animal control services for the county to protect the life, health, safety and welfare of its residents and that a Voluntary Contribution is the best mechanism for the provision of such services at this time.

Section 6. Emergency Clause. This ordinance, being necessary to meet the deadlines for the printing of tax statements by the Collector's office in 2017, constitutes an emergency and, therefore, this ordinance shall take effect immediately upon its passage and approval.

Section 7. Codification. This ordinance, as amended, shall be codified in the Baxter County Code of Ordinances.

APPROVED:

MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

Sponsor: Leon Alexander, JP-11

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____

APPROPRIATION ORDINANCE NO. 2016 - _____

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF BAXTER, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING FEES AND REIMBURSEMENTS RECEIVED IN THE MONTH OF OCTOBER TO THE SHERIFF'S DEPARTMENT 2016 BUDGET.

WHEREAS, the Sheriff's Department has collected the following fees, reimbursements and donations in excess of the anticipated budgeted revenue amount in the month of October, 2016:

- \$ 60.00 received from DWI Fines from District Court
- \$ 135.00 received from Drug Enforcement Fines
- \$ 535.00 received from Act 770 fees
- \$ 50.00 fees from Black Powder Prints
- \$ 43.35 reimbursement from ADC
- \$ 366.89 reimbursement for Inmate Prescriptions
- \$ 227.60 reimbursement for Inmate Postcards and 309's Cable Bill
- \$ 800.00 reimbursement for Inmate Social Security
- \$ 115.93 received for Inmates' Medical Reimbursement
- \$ 60.00 received for Restitution-Extradition/Prisoner Transport
- \$ 35.00 received for Restitution-Extradition/Reserve Per Diem
- \$ 200.00 received for Retired Law Enforcement Qualification

WHEREAS, it is necessary to appropriate said monies totaling **\$2,628.77** to the appropriate line items in the Sheriff's Department 2016 budget for future expenditure.

Section 1. There is hereby appropriated from the 2016 County General Fund (#1000) the following designated sums of money for the following designated expenditures:

- \$ 585.00 to GL# 1000-0400-2001 (General Supplies)
- \$ 120.00 to GL# 1000-0400-2007 (Fuel, Oil, Lubricants)
- \$ 200.00 to GL# 1000-0400-3101 (Training & Education)
- \$ 35.00 to GL# 1000-0418-1099 (Jail: Transport for Prisoners)
- \$ 410.24 to GL# 1000-0418-2004 (Jail: Medicine & Drugs)
- \$ 227.60 to GL# 1000-0418-2011 (Jail: General Supplies)
- \$ 915.93 to GL# 1000-0418-3006 (Jail: Medical & Hosp.)

Section 2. There is hereby appropriated from the 2016 Sheriff's Special Projects Fund (#3400) the following designated sums of money for the following designated expenditures:

\$ 135.00 to GL# 3400-0400-2001 (General Supplies)

APPROVED:

MICKEY D. PENDERGRASS, COUNTY JUDGE
Date Signed:_____

ATTEST:

CANDA J. REESE, COUNTY CLERK
Sponsor: _____
Date Adopted: _____
Votes: For:_____ Against:_____
Abstain:_____ Present:_____ Absent:_____

APPROPRIATION ORDINANCE NO. 2016 - _____

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF BAXTER, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING FUNDS IN THE AMOUNT OF \$12,000.00 FROM THE SPECIAL JAIL FEES FUND.

WHEREAS, the Sheriff is requesting that available funds from the Special Jail Fees revenue fund (#3017) be moved into other line items in the Special Jail Fees and County Jail 2016 budgets for the appropriate assignment of expenditures.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF BAXTER COUNTY, ARKANSAS, THAT:

Section 1. The IT Manager is authorized to make the following appropriations from the Special Jail Fees revenue fund (#3017) into the following designated budget line items in the Special Jail Fees 2016 budget:

\$ 5,500.00 appropriated to GL# 3017-0418-4002 (Capital Outlay: Buildings)

\$ 3,500.00 appropriated to GL# 3017-0418-4004 (Capital Outlay: Machinery & Equip.)

Section 2. The County Treasurer is hereby authorized to transfer \$3,000.00 from the Special Jail Fees revenue fund (#3017) into the County General Fund (#1000); and

Section 3. After the transfer in Section 2, the IT Manager is authorized to make the following new appropriation:

\$ 3,000.00 appropriated to GL# 1000-0418-3101 (County Jail: Training & Education)

APPROVED:

MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed:_____

ATTEST:

CANDA J. REESE, COUNTY CLERK

Sponsor: _____

Date Adopted: _____

Votes: For:_____ Against:_____

Abstain:_____ Present:_____ Absent:_____

APPROPRIATION ORDINANCE NO. 2016 - _____

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF BAXTER, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE PROVIDING FOR AND ADOPTING A BUDGET FOR BAXTER COUNTY, ARKANSAS FOR THE PERIOD BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017.

Section 1. Annual Budget Adopted by Reference. The annual budget for calendar year 2017, identified as the 2017 ANNUAL BUDGET, BAXTER COUNTY, ARKANSAS” is adopted by reference. A copy of this ordinance and the referenced budget shall be filed in the office of the Circuit/County Clerk and shall be available for inspection by any person during normal working hours.

Section 2. Salaries. Salaries for County employees are based on the grade assignments for various positions (“Grade Schedule”) with designated salary ranges for each grade and the “Step & Grade Scale” provides the hourly salary calculations for assigning hourly rates. Attached to the 2017 budget are the revised “Grade Schedule” and “Step & Grade Scale.” These changes are necessary in order to arrive at the new state minimum wage of \$8.50 per hour by the year 2017. The Personal Services Schedule of Salaries and Wages for 2017 is also attached.

Section 3. Merit Increases/Employee Performance Evaluations. Employee performance evaluations must be completed (*Ordinance 94-47*) prior to the anniversary of the employee’s hire date before any merit increases authorized in this budget are awarded. Each Department Head is responsible for ensuring that requests for merit increases follows proper procedure, which includes the submission of a completed and signed *Notification of Personnel Action* form, with a satisfactory performance evaluation attached.

Section 4. Revenue Fund Summary.

County General Fund (1000)

2017 Total Anticipated Revenues including 2016 Carryover	8,711,364.60
Recommended Reserve	871,136.46
County General Fund Appropriation	7,844,529.03

Animal Control Fund (1800)

2017 Total Anticipated Revenues including 2016 Carryover	134,824.92
Recommended Reserve	13,482.49
Animal Control Fund Appropriation	100,015.07

Road & Bridge Fund (2000)

2017 Total Anticipated Revenues including 2016 Carryover	4,617,472.21
Recommended Reserve	461,747.22
Road & Bridge Fund Appropriation	4,152,437.82

Treasurer's Automation Fund (3000)	
2017 Total Anticipated Revenues including 2016 Carryover	109,552.03
Recommended Reserve	10,955.20
Treasurer's Automation Fund Appropriation	33,000.00
Collector's Automation Fund (3001)	
2017 Total Anticipated Revenues including 2016 Carryover	766,819.85
Recommended Reserve	76,681.99
Collector's Automation Fund Appropriation	242,500.00
Circuit Court Automation Fund (3002)	
2017 Total Anticipated Revenues including 2016 Carryover	125,281.64
Recommended Reserve	12,528.16
Circuit Court Automation Fund Appropriation	50,000.00
Assessor's Amendment No. 79 Fund (3004)	
2017 Total Anticipated Revenues including 2016 Carryover	26,439.87
Recommended Reserve	2,643.99
Assessor's Amendment No. 79 Fund Appropriation	20,000.00
Recorder's Cost Fund (3006)	
2017 Total Anticipated Revenues including 2016 Carryover	566,890.26
Recommended Reserve	56,689.03
Recorder's Cost Fund Appropriation	500,288.60
County Library Fund (3008)	
2017 Total Anticipated Revenues including 2016 Carryover	767,810.00
Recommended Reserve	76,781.00
County Library Fund Appropriation	698,000.00
Clerk's Cost Fund (3010)	
2017 Total Anticipated Revenues including 2016 Carryover	1,082.28
Recommended Reserve	108.23
Clerk's Cost Fund Appropriation	300.00
Child Support Cost Fund (3012)	
2017 Total Anticipated Revenues including 2016 Carryover	53,673.84
Recommended Reserve	5,367.38
Child Support Cost Fund Appropriation	14,500.00
Breathalyzer Fund (3016)	
2017 Total Anticipated Revenues including 2016 Carryover	4,286.87
Recommended Reserve	428.69
Breathalyzer Fund Appropriation	2,992.00

Special Jail Fees (3017)	
2017 Total Anticipated Revenues including 2016 Carryover	59,811.62
Recommended Reserve	5,981.16
2017 Revenue Available for Appropriation	3,000.00
Boat Safety/Water Patrol Fund (3019)	
2017 Total Anticipated Revenues including 2016 Carryover	62,315.20
Recommended Reserve	6,231.52
Boat Safety/Water Patrol Fund Appropriation	10,000.00
Emergency 911 Fund (3020)	
2017 Total Anticipated Revenues including 2016 Carryover	813,036.31
Recommended Reserve	81,303.63
Emergency 911 Fund Appropriation	543,400.84
Public Defender Fund (3024)	
2017 Total Anticipated Revenues including 2016 Carryover	79,321.99
Recommended Reserve	7,932.20
Public Defender Fund Appropriation	52,480.21
Drug Court Program Fund (3028)	
2017 Total Anticipated Revenues including 2016 Carryover	5,175.74
Recommended Reserve	517.57
Drug Court Program Fund Appropriation	3,490.00
Juvenile Probation Fees Fund (3031)	
2017 Total Anticipated Revenues including 2016 Carryover	27,158.37
Recommended Reserve	2,715.84
Juvenile Probation Fees Fund Appropriation	22,164.15
Sheriff's Projects Fund (3400)	
2017 Total Anticipated Revenues including 2016 Carryover	24,745.57
Recommended Reserve	2,474.56
Sheriff's Projects Fund Appropriation	21,947.51
Health Unit Building Fund (4001)	
2017 Total Anticipated Revenues including 2016 Carryover	65,024.85
Recommended Reserve	6,502.49
Health Unit Building Fund Appropriation	57,205.70
Airport Bond Fund (5802)	
2017 Total Anticipated Revenues including 2016 Carryover	48,872.00
Recommended Reserve	4,887.20
Airport Bond Fund Appropriation	44,428.68

Section 4. Appropriations/Distributions.

General Fund (#1000):

County Judge	\$ 188,364.21
County Clerk	155,533.10
County Treasurer	126,071.15
County Tax Collector	325,840.46
County Assessor	507,059.37
Board of Equalization	326,771.00
Quorum Court	61,838.00
Election Commission	40,250.00
County Planning Board	7,559.25
Buildings & Grounds	800,352.24
Special Projects	22,300.00
IT Department	85,645.62
Recycling Project	25,500.00
Human Resources	99,915.29
Wolf House	1,500.00
County Surveyor	15,275.00
County Maintenance Shop	136,387.18
Miscellaneous Reimbursements	5,000.00
Household Hazardous Waste	30,000.00
Waterworks Facilities Board	450.00
Public Health	21,500.00
County Sheriff	2,027,317.64
Circuit Court-Division 3	20,050.00
Circuit Court-Division 1	13,345.00
10 th Judicial District Court	203,275.28
Circuit Court-Division 2	29,050.00
Juvenile Services	473,373.71
Prosecuting Attorney	158,165.52
County Jail	1,091,571.99
County Coroner	78,692.48
Law Enforcement/Corps Contract	64,700.00
DARE Officer	8,000.00
Office of Emergency Management	144,201.99
Fire Departments	125,200.00
E911 Telecommunicators	248,526.45
Veterans Services	40,519.59
Cooperative Extension Services	38,285.00
Paupers & Welfare	1,000.00
Airport	46,142.50
Transfers Out	<u>50,000.00</u>

County General (#1000): \$ 7,844,529.03

Animal Control (#1800): 100,015.07

Road & Bridge (#2000): 4,152,437.82

Treasurer's Automation (#3000): 33,000.00

Collector's Automation (#3001): 242,500.00

Circuit Court Automation (#3002): 50,000.00

Assessor's Amendment No. 79 (#3004): 20,000.00

Recorder's Cost Fund (#3006):	500,288.60
County Library Fund (#3008):	698,000.00
County Clerk Cost Fund (#3010):	300.00
Child Support Cost Fund (#3012):	14,500.00
Breathalyzer Fund (#3016):	2,992.00
Special Jail Fees (#3017):	3,000.00
Boating Safety/Water Patrol (#3019):	10,000.00
Emergency 911 (#3020):	543,400.84
Public Defender (#3024):	52,480.21
Drug Court Program (#3028):	3,490.00
Juvenile Probation (#3031):	22,164.15
Sheriff's Projects Fund (#3400):	21,947.51
Health Unit Building Fund (#4001):	57,205.70
Airport Bond Fond (#5802):	<u>44,428.68</u>
GRAND TOTAL 2016 BUDGET:	\$14,416,679.61

Section 5. Severability. If a provision of this ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the ordinance which can be given effect without the invalid provisions or application, and to this end the provisions of this ordinance are declared to be severable.

APPROVED:

MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

Sponsor: Baxter County Budget Committee

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____

**BAXTER COUNTY, ARKANSAS
PERSONAL SERVICES - SCHEDULE OF SALARIES AND WAGES
2017 BUDGET**

Department: County Judge

# of Empl.	Classification (Job Title)	2016 Annual Salary	2017 Annual Salary
1	County Judge	65,079.06	67,031.43
1	Administrative Assistant	33,384.00	37,814.40
1	Executive Secretary	20,571.20	21,228.00
3			

Department: County Clerk

# of Empl.	Classification (Job Title)	2016 Annual Salary	2017 Annual Salary
1	County & Circuit Clerk	58,522.50	60,278.18
1	Accounts Payable Clerk	24,564.80	25,571.52
1	Deputy Clerk	24,024.00	24,337.60
3			

Department: County Treasurer

# of Empl.	Classification (Job Title)	2016 Annual Salary	2017 Annual Salary
1	County Treasurer	52,951.26	54,539.80
1	Chief Deputy Treasurer	29,057.60	30,351.60
2			

Department: County Tax Collector

# of Empl.	Classification (Job Title)	2016 Annual Salary	2017 Annual Salary
1	County Tax Collector	52,951.26	54,539.80
1	Chief Deputy Collector	37,918.40	39,748.80
4	Deputy Collector	101,129.60	107,837.04
6			

Department: County Assessor

# of Empl.	Classification (Job Title)	2016 Annual Salary	2017 Annual Salary
1	County Assessor	52,951.26	54,539.80
1	Chief Deputy Assessor	32,385.60	32,884.80
1	GIS Technician	28,204.80	29,235.44
2	Deputy Assessor III	50,211.20	52,473.28
1	Deputy Assessor II	31,116.80	32,822.40
3	Deputy Assessor	62,337.60	64,972.08
9			

Department: Buildings & Grounds

# of Empl.	Classification (Job Title)	2016 Annual Salary	2017 Annual Salary
1	Supvr., Buildings & Grounds	34,361.60	35,604.64
1	Maintenance Worker	21,382.40	22,887.92
1	Asst. Supvr., Bldgs & Grounds	24,086.40	24,924.48
3			

Department: IT Department

# of Empl.	Classification (Job Title)	2016 Annual Salary	2017 Annual Salary
1	IT Manager	40,248.00	42,140.80
1			

Department: Human Resources

# of Empl.	Classification (Job Title)	2016 Annual Salary	2017 Annual Salary
1	Human Resources Director	0.00	39,728.00
1			

Department: County Maintenance Shop

# of Empl.	Classification (Job Title)	2016 Annual Salary	2017 Annual Salary
1	Shop Foreman	35,422.40	36,773.82
1	Mechanic	26,083.20	27,160.56
2			

Department: County Sheriff

# of Empl.	Classification (Job Title)	2016 Annual Salary	2017 Annual Salary
1	County Sheriff	62,989.08	64,878.75
1	Captain	44,449.60	49,337.60
2	Lieutenant	83,782.40	86,800.32
1	Lieutenant, CID	47,132.80	48,600.00
6	Sergeant	217,713.60	225,994.40
2	Investigator II	62,940.80	65,166.96
1	Investigator I	29,286.40	29,983.68
5	Corporal	152,776.00	156,322.00
2	School Resource Officer	58,697.60	59,833.60
8	Deputy II	223,683.20	230,208.72
1	Deputy I	24,336.00	25,369.20
1	Office Manager	34,008.00	36,670.40
4	Secretary	83,491.20	86,089.84
35			

Department: 10th Judicial District Court

# of Empl.	Classification (Job Title)	2016 Annual Salary	2017 Annual Salary
1	Probation Officer	27,123.20	28,056.00
1			

Department: Juvenile Services

# of Empl.	Classification (Job Title)	2016 Annual Salary	2017 Annual Salary
1	Chief Intake/Director	41,891.20	43,197.36
4	Intake/Probation Officer	129,688.00	132,450.48
1	Intake Court Clerk	25,542.40	26,795.12
1	Probation/Finance Officer	29,328.00	30,048.32
1	Intake/Receptionist	24,086.40	24,684.80
8			

Department: Prosecuting Attorney

# of Empl.	Classification (Job Title)	2016 Annual Salary	2017 Annual Salary
1	Victim/Witness Clerk	31,408.00	32,430.40
1	District Court Secretary	29,036.80	30,165.76
1	PT Hot Check Coordinator	6,826.80	21,297.60
3			

Department: County Jail

# of Empl.	Classification (Job Title)	2016 Annual Salary	2017 Annual Salary
1	Lieutenant	39,478.40	41,353.68
1	Jail Sergeant	35,776.00	36,824.80
4	Jail Corporal	100,588.80	108,768.56
1	PT Nurse Practitioner	14,729.00	13,700.00
1	FT Nurse	32,739.20	34,810.08
12	Jailer	267,300.80	277,035.68
4	PT Jailer	48,880.00	52,000.00
24			

Department: County Coroner

# of Empl.	Classification (Job Title)	2016 Annual Salary	2017 Annual Salary
1	County Coroner	20,400.00	26,000.00
1			

Department: Office of Emergency Management

# of Empl.	Classification (Job Title)	2016 Annual Salary	2017 Annual Salary
1	OEM Director	37,585.60	38,538.40
1	Deputy OEM Dir./Safety Coord.	29,078.40	31,137.60
2			

Department: E911 Telecommunicators

# of Empl.	Classification (Job Title)	2016 Annual Salary	2017 Annual Salary
6	911 Telecommunicator	130,395.20	139,938.08
6			

Department: Veterans Services

# of Empl.	Classification (Job Title)	2016 Annual Salary	2017 Annual Salary
1	Veterans Services Officer	33,675.20	25,107.12
1			

Department: Airport

# of Empl.	Classification (Job Title)	2016 Annual Salary	2017 Annual Salary
1	Airport Manager	27,606.00	28,087.60
1			

Department: Animal Control

# of Empl.	Classification (Job Title)	2016 Annual Salary	2017 Annual Salary
1	Shelter Manager	23,857.60	26,026.88
1	Animal Control Worker	22,256.00	22,630.40
2			

Department: Road & Bridge

# of Empl.	Classification (Job Title)	2016 Annual Salary	2017 Annual Salary
1	Superintendent	41,080.00	47,486.40
1	South Road Foreman	38,563.20	39,232.12
1	North Road Foreman	38,563.20	39,614.79
1	Construction Foreman	39,728.00	40,919.84
1	Quarry Foreman	31,782.40	33,010.57
1	HEO II	35,401.60	36,495.36
15	HEO I	401,276.00	422,828.12
1	HEO I - Airport Maint.	30,742.40	31,495.59
1	LEO II	31,948.80	32,907.26
17	LEO I	440,086.40	426,328.25
4	Mechanic	112,403.20	115,627.49
1	Secretary	26,270.40	27,123.18
45			

Department: Recorder's Cost Fund

# of Empl.	Classification (Job Title)	2016 Annual Salary	2017 Annual Salary
1	Payroll Administrator	30,846.40	32,379.84
1	Chief Deputy Clerk	38,292.80	40,012.80
1	Voter Registration Clerk	23,150.40	25,217.28
4	Deputy Clerk	96,408.00	101,921.52
1	Deputy Clerk/Clerk's Asst.	26,852.80	28,465.92
8			

Department: Emergency 911

# of Empl.	Classification (Job Title)	2016 Annual Salary	2017 Annual Salary
1	PSAP Supervisor	29,078.40	31,004.80
1	Database Graphics	35,734.40	37,596.08
1	Addressor/Mapping	27,934.40	28,708.72
3	Telecommunicator	73,257.60	78,262.56
6			

Department: Public Defender

# of Empl.	Classification (Job Title)	2016 Annual Salary	2017 Annual Salary
1	Secretary	21,611.20	22,272.00
1			

Department: Juvenile Probation Fees

# of Empl.	Classification (Job Title)	2016 Annual Salary	2017 Annual Salary
3	PT ISO Officer	16,100.00	17,100.00
3			

BAXTER COUNTY GRADE SCHEDULE

Proposed 2017

Baxter County Ordinance No. _____

<u>Grade Level</u>	<u>Hourly Rate Range</u>	<u>Job Title</u>
Grade 8	\$8.50 - \$15.34	Maintenance Worker
Grade 9	\$8.67 - \$15.66	
Grade 10	\$8.84 - \$16.00	Animal Control Shelter Attendant Lead Maintenance Worker Secretary
Grade 11	\$9.02 - \$16.27	Bailiff Deputy Assessor Deputy Collector Hot Check Coordinator Intake Court Clerk Victim Witness Coordinator
Grade 12	\$9.20 - \$16.61	Executive Secretary
Grade 13	\$9.38 - \$16.97	Abstractor Deputy Clerk
Grade 14	\$9.57 - \$17.26	Assistant Supervisor, Buildings & Grounds
Grade 15	\$9.76 - \$17.76	Accounts Payable Clerk Assessor Deputy II Finance Officer Voter Registration Manager
Grade 16	\$9.96 - \$18.01	Truck Driver
Grade 17	\$10.16 - \$18.31	Addressor/Mapping Assistant Light Equipment Operator I (LEO 1)
Grade 18	\$10.36 - \$18.70	Office Manager Shelter Manager
Grade 19	\$10.57 - \$19.11	Adult Probation Officer Assessor Deputy III Database Graphic-GIS Technician Chief Deputy Collector Chief Deputy Treasurer Jailer Light Equipment Operator II (LEO 2) Telecommunicator Veterans Services Officer
Grade 20	\$10.78 - \$19.44	Chief Deputy Assessor

Grade 21	\$11.00 - \$19.86	Airport Maintenance Worker Chief Deputy Clerk Clerk's Assistant Heavy Equipment Operator I (HEO 1) Mechanic Welder
Grade 22	\$11.22 - \$20.27	Assistant Shop Foreman Deputy I
Grade 23	\$11.44 - \$20.63	Certified Mechanic Heavy Equipment Operator II (HEO 2) ISO Officer Probation Officer Supervisor, Buildings & Grounds
Grade 24	\$11.67 - \$21.07	Deputy II Investigator I
Grade 25	\$11.90 - \$21.50	
Grade 26	\$12.14 - \$21.95	Investigator II Jail Corporal Sheriff Corporal
Grade 27	\$12.38 - \$22.35	
Grade 28	\$12.63 - \$22.81	911 PSAP Coordinator Construction Foreman IT Manager Jail Nurse Jail Sergeant Payroll Administrator/Benefits Coordinator Quarry Foreman Safety Officer (Deputy OEM Director) Sheriff Sergeant
Grade 29	\$12.88 - \$23.29	Airport Manager Assistant Road Foreman Shop Foreman
Grade 30	\$13.14 - \$23.72	Director, Juvenile Services Jail Lieutenant Sheriff Lieutenant
Grade 31	\$13.40 - \$24.19	Human Resources Director
Grade 32	\$13.67 - \$24.71	OEM Director Superintendent, Road & Bridge
Grade 33	\$13.94 - \$25.16	Sheriff's Office Captain / Chief Deputy Administrative Assistant
Grade 34	\$14.22 - \$25.69	
Grade 35	\$14.50 - \$26.21	

**BAXTER COUNTY STEP & GRADE SCALE
PROPOSED 2017**

REVISED 9/22/16

Baxter County Ordinance No. _____

Grade Multiplier: 1.02
Step Multiplier: 1.03

Grade	Base	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20
8	\$8.50	\$8.76	\$9.02	\$9.29	\$9.57	\$9.86	\$10.16	\$10.46	\$10.77	\$11.09	\$11.42	\$11.76	\$12.11	\$12.47	\$12.84	\$13.23	\$13.63	\$14.04	\$14.46	\$14.89	\$15.34
9	\$8.67	\$8.93	\$9.20	\$9.48	\$9.76	\$10.05	\$10.35	\$10.66	\$10.98	\$11.31	\$11.65	\$12.00	\$12.36	\$12.73	\$13.11	\$13.50	\$13.91	\$14.33	\$14.76	\$15.20	\$15.66
10	\$8.84	\$9.11	\$9.38	\$9.66	\$9.95	\$10.25	\$10.56	\$10.88	\$11.21	\$11.55	\$11.90	\$12.26	\$12.63	\$13.01	\$13.40	\$13.80	\$14.21	\$14.64	\$15.08	\$15.53	\$16.00
11	\$9.02	\$9.29	\$9.57	\$9.86	\$10.16	\$10.46	\$10.77	\$11.09	\$11.42	\$11.76	\$12.11	\$12.47	\$12.84	\$13.23	\$13.63	\$14.04	\$14.46	\$14.89	\$15.34	\$15.80	\$16.27
12	\$9.20	\$9.48	\$9.76	\$10.05	\$10.35	\$10.66	\$10.98	\$11.31	\$11.65	\$12.00	\$12.36	\$12.73	\$13.11	\$13.50	\$13.91	\$14.33	\$14.76	\$15.20	\$15.66	\$16.13	\$16.61
13	\$9.38	\$9.66	\$9.95	\$10.25	\$10.56	\$10.88	\$11.21	\$11.55	\$11.90	\$12.26	\$12.63	\$13.01	\$13.40	\$13.80	\$14.21	\$14.64	\$15.08	\$15.53	\$16.00	\$16.48	\$16.97
14	\$9.57	\$9.86	\$10.16	\$10.46	\$10.77	\$11.09	\$11.42	\$11.76	\$12.11	\$12.47	\$12.84	\$13.23	\$13.63	\$14.04	\$14.46	\$14.89	\$15.34	\$15.80	\$16.27	\$16.76	\$17.26
15	\$9.76	\$10.05	\$10.35	\$10.66	\$10.98	\$11.31	\$11.65	\$12.00	\$12.36	\$12.73	\$13.11	\$13.50	\$13.91	\$14.33	\$14.76	\$15.20	\$15.66	\$16.13	\$16.61	\$17.11	\$17.61
16	\$9.96	\$10.26	\$10.57	\$10.89	\$11.22	\$11.56	\$11.91	\$12.27	\$12.64	\$13.02	\$13.41	\$13.81	\$14.22	\$14.65	\$15.09	\$15.54	\$16.01	\$16.49	\$16.98	\$17.49	\$18.01
17	\$10.16	\$10.46	\$10.77	\$11.09	\$11.42	\$11.76	\$12.11	\$12.47	\$12.84	\$13.23	\$13.63	\$14.04	\$14.46	\$14.89	\$15.34	\$15.80	\$16.27	\$16.76	\$17.26	\$17.78	\$18.31
18	\$10.36	\$10.67	\$10.99	\$11.32	\$11.66	\$12.01	\$12.37	\$12.74	\$13.12	\$13.51	\$13.92	\$14.34	\$14.77	\$15.21	\$15.67	\$16.14	\$16.62	\$17.12	\$17.63	\$18.16	\$18.70
19	\$10.57	\$10.89	\$11.22	\$11.56	\$11.91	\$12.27	\$12.64	\$13.02	\$13.41	\$13.81	\$14.22	\$14.65	\$15.09	\$15.54	\$16.01	\$16.49	\$16.98	\$17.49	\$18.01	\$18.55	\$19.11
20	\$10.78	\$11.10	\$11.43	\$11.77	\$12.12	\$12.48	\$12.85	\$13.24	\$13.64	\$14.05	\$14.47	\$14.90	\$15.35	\$15.81	\$16.28	\$16.77	\$17.27	\$17.79	\$18.32	\$18.87	\$19.44
21	\$11.00	\$11.33	\$11.67	\$12.02	\$12.38	\$12.75	\$13.13	\$13.52	\$13.93	\$14.35	\$14.78	\$15.22	\$15.68	\$16.15	\$16.63	\$17.13	\$17.64	\$18.17	\$18.72	\$19.28	\$19.86
22	\$11.22	\$11.56	\$11.91	\$12.27	\$12.64	\$13.02	\$13.41	\$13.81	\$14.22	\$14.65	\$15.09	\$15.54	\$16.01	\$16.49	\$16.98	\$17.49	\$18.01	\$18.55	\$19.11	\$19.68	\$20.27
23	\$11.44	\$11.78	\$12.13	\$12.49	\$12.86	\$13.25	\$13.65	\$14.06	\$14.48	\$14.91	\$15.36	\$15.82	\$16.29	\$16.78	\$17.28	\$17.80	\$18.33	\$18.88	\$19.45	\$20.03	\$20.63
24	\$11.67	\$12.02	\$12.38	\$12.75	\$13.13	\$13.52	\$13.93	\$14.35	\$14.78	\$15.22	\$15.68	\$16.15	\$16.63	\$17.13	\$17.64	\$18.17	\$18.72	\$19.28	\$19.86	\$20.46	\$21.07
25	\$11.90	\$12.26	\$12.63	\$13.01	\$13.40	\$13.80	\$14.21	\$14.64	\$15.08	\$15.53	\$16.00	\$16.48	\$16.97	\$17.48	\$18.00	\$18.54	\$19.10	\$19.67	\$20.26	\$20.87	\$21.50
26	\$12.14	\$12.50	\$12.88	\$13.27	\$13.67	\$14.08	\$14.50	\$14.94	\$15.39	\$15.85	\$16.33	\$16.82	\$17.32	\$17.84	\$18.38	\$18.93	\$19.50	\$20.09	\$20.69	\$21.31	\$21.95
27	\$12.38	\$12.75	\$13.13	\$13.52	\$13.93	\$14.35	\$14.78	\$15.22	\$15.68	\$16.15	\$16.63	\$17.13	\$17.64	\$18.17	\$18.72	\$19.28	\$19.86	\$20.46	\$21.07	\$21.70	\$22.35
28	\$12.63	\$13.01	\$13.40	\$13.80	\$14.21	\$14.64	\$15.08	\$15.53	\$16.00	\$16.48	\$16.97	\$17.48	\$18.00	\$18.54	\$19.10	\$19.67	\$20.26	\$20.87	\$21.50	\$22.15	\$22.81
29	\$12.88	\$13.27	\$13.67	\$14.08	\$14.50	\$14.94	\$15.39	\$15.85	\$16.33	\$16.82	\$17.32	\$17.84	\$18.38	\$18.93	\$19.50	\$20.09	\$20.69	\$21.31	\$21.95	\$22.61	\$23.29
30	\$13.14	\$13.53	\$13.94	\$14.36	\$14.79	\$15.23	\$15.69	\$16.16	\$16.64	\$17.14	\$17.65	\$18.18	\$18.73	\$19.29	\$19.87	\$20.47	\$21.08	\$21.71	\$22.36	\$23.03	\$23.72
31	\$13.40	\$13.80	\$14.21	\$14.64	\$15.08	\$15.53	\$16.00	\$16.48	\$16.97	\$17.48	\$18.00	\$18.54	\$19.10	\$19.67	\$20.26	\$20.87	\$21.50	\$22.15	\$22.81	\$23.49	\$24.19
32	\$13.67	\$14.08	\$14.50	\$14.94	\$15.39	\$15.85	\$16.33	\$16.82	\$17.32	\$17.84	\$18.38	\$18.93	\$19.50	\$20.09	\$20.69	\$21.31	\$21.95	\$22.61	\$23.29	\$23.99	\$24.71
33	\$13.94	\$14.36	\$14.79	\$15.23	\$15.69	\$16.16	\$16.64	\$17.14	\$17.65	\$18.18	\$18.73	\$19.29	\$19.87	\$20.47	\$21.08	\$21.71	\$22.36	\$23.03	\$23.72	\$24.43	\$25.16
34	\$14.22	\$14.65	\$15.09	\$15.54	\$16.01	\$16.49	\$16.98	\$17.49	\$18.01	\$18.55	\$19.11	\$19.68	\$20.27	\$20.88	\$21.51	\$22.16	\$22.82	\$23.50	\$24.21	\$24.94	\$25.69
35	\$14.50	\$14.94	\$15.39	\$15.85	\$16.33	\$16.82	\$17.32	\$17.84	\$18.38	\$18.93	\$19.50	\$20.09	\$20.69	\$21.31	\$21.95	\$22.61	\$23.29	\$23.99	\$24.71	\$25.45	\$26.21

RE-APPROPRIATION ORDINANCE NO. 2016 - _____

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF BAXTER, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE RE-APPROPRIATING FUNDS IN THE AMOUNT OF \$500.00 WITHIN THE JUVENILE SERVICES 2016 BUDGET.

WHEREAS, the Juvenile Services department has requested a re-appropriation within their 2016 budget for the proper assignment of expenditures; and

WHEREAS, sufficient funds are available for said transfer within the Juvenile Services department budget, if properly allocated.

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF BAXTER COUNTY, ARKANSAS, THAT:

Section 1. The IT Manager is hereby authorized to make the following re-appropriation within the Juvenile Services 2016 budget:

\$ 500.00 from #1000-0415-3101 (Training & Education) to #1000-0415-3009 (Other Professional Services)

APPROVED:

MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

Sponsor: _____

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____

RESOLUTION NO. 2016 - _____

A RESOLUTION CONFIRMING THE RE-APPOINTMENTS OF MIKE BESHEARS, GIL LOSURDO AND ROY NELSON TO THE CLARKRIDGE FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS.

BE IT RESOLVED BY THE QUORUM COURT OF BAXTER COUNTY, ARKANSAS, THAT:

Section 1. The following members of the Clarkridge Fire Protection District Board of Commissioners, having been re-appointed by the County Judge for terms of three (3) years, to expire December 2019, are hereby confirmed by the Quorum Court:

MICHAEL BESHEARS

GIL LOSURDO

ROY NELSON

Section 2. This resolution shall be in full force and effect from and after its passage and approval.

APPROVAL:

MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed:_____

ATTEST:

CANDA J. REESE, COUNTY CLERK

Sponsor: Lucille Soltysik, JP-2

Date Adopted: _____

Votes: For:_____ Against:_____

Abstain:_____ Present:_____ Absent:_____

DONATION AND DISPOSAL OF NON-INVENTORIED SURPLUS ITEMS

December 6, 2016

In accordance with A.C.A. §14-16-106, the Quorum Court is hereby notified that the following non-inventoried surplus items are of no value to the County and have either been donated or disposed of properly:

Buildings & Grounds

Items disposed of:

- 3 computer towers
- 8 computer monitors
- 10 printers
- 3 VHS players