

BAXTER COUNTY QUORUM COURT AGENDA
DECEMBER 5, 2017

THE BAXTER COUNTY QUORUM COURT WILL MEET FOR REGULAR SESSION ON **TUESDAY, DECEMBER 5, 2017 AT 6:00 PM** IN THE 2ND FLOOR COURTROOM OF THE COURTHOUSE, WITH JUDGE MICKEY PENDERGRASS PRESIDING.

- CALL TO ORDER
- DISPOSITION OF MINUTES FROM PREVIOUS MEETING
- COMMITTEE REPORTS
- NEW BUSINESS
 1. (*3rd Reading*) AN ORDINANCE TO AMEND ORDINANCE NO. 2017-26, "AN ORDINANCE TO ADOPT CHANGES TO THE BAXTER COUNTY PERSONNEL POLICY MANUAL, DATED JULY 2015," FOR THE PURPOSE OF REVISING THE SECTION PERTAINING TO PAID HOLIDAYS.
 2. AN ORDINANCE APPROPRIATING FEES AND REIMBURSEMENTS RECEIVED IN THE MONTH OF OCTOBER TO THE SHERIFF'S DEPARTMENT 2017 BUDGET.
 3. AN ORDINANCE APPROPRIATING FUNDS IN THE AMOUNT OF \$4,005.00 FROM THE SPECIAL JAIL FEES FUND INTO THE SPECIAL JAIL FEES BUDGET.
 4. AN ORDINANCE APPROPRIATING GRANT FUNDS RECEIVED FROM THE STATE IN THE AMOUNT OF \$3,620.00 FOR THE BAXTER COUNTY FAIR ASSOCIATION INTO THE COUNTY JUDGE'S BUDGET.
 5. AN ORDINANCE APPROPRIATING GRANT FUNDS IN THE AMOUNT OF \$3,460.00 RECEIVED FROM THE ARKANSAS DEPARTMENT OF HERITAGE TO THE BUILDINGS & GROUNDS BUDGET.
 6. AN ORDINANCE PROVIDING FOR AND ADOPTING A BUDGET FOR BAXTER COUNTY, ARKANSAS FOR THE PERIOD BEGINNING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018.
 7. A RESOLUTION CONFIRMING THE APPOINTMENT OF DAVID MATTY BY THE COUNTY JUDGE TO THE COTTER-GASSVILLE RURAL FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS.
 8. A RESOLUTION CONFIRMING THE APPOINTMENT OF LINDA BRADBURY BY THE COUNTY JUDGE TO THE NORFORK FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS.
 9. A RESOLUTION CONFIRMING THE APPOINTMENT OF MICHAEL PAPINEAU BY THE COUNTY JUDGE TO THE TRACY AREA FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS.
- ANNOUNCEMENTS
- ADJOURNMENT

ORDINANCE NO. 2017 - _____

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF BAXTER, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE TO AMEND ORDINANCE NO. 2017-26, "AN ORDINANCE TO ADOPT CHANGES TO THE BAXTER COUNTY PERSONNEL POLICY MANUAL, DATED JULY 2015," FOR THE PURPOSE OF REVISING THE SECTION PERTAINING TO PAID HOLIDAYS.

WHEREAS, the Baxter County Personnel Committee met on Thursday, September 14, 2017, and unanimously approved revisions to the *Baxter County Personnel Policy Manual (updated July 15, 2017)*, to incorporate the changes to the section on paid holidays.

NOW THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF BAXTER COUNTY, ARKANSAS THAT:

Section 1. The section on Holidays found on page 25 of the manual is being updated as follows:

XI. HOLIDAYS (*Ordinance No. 2017-_____*)

A. The following paid holidays shall be observed:

- New Year's Day
- **Martin Luther King, Jr. Day**
- Presidents' Day
- Memorial Day
- Independence Day
- Labor Day
- Veterans' Day
- Thanksgiving Day and the Friday following
- Christmas Eve Day
- Christmas Day

B. When a holiday falls on a Sunday, the following day will be observed as a holiday. When a holiday falls on a Saturday, the preceding day will be observed as a holiday.

C. To receive holiday pay, employee must work the regularly scheduled working day before and the regularly scheduled working day following said holiday, unless the time off before or after the holiday is an approved leave as detailed in the guidelines of this policy.

D. **Permanent full-time employees are due paid leave for holidays at a rate equal to their normal work day.**

E. Seasonal or part-time employees are not eligible to receive paid holidays.

NOTE: WITH REGARD TO THE VACATION, SICKNESS, AND OTHER FRINGE BENEFITS OUTLINED HEREIN, IT MUST BE UNDERSTOOD THAT THESE BENEFITS ARE NOT REQUIRED BY LAW NOR ARE THEY GUARANTEED BY THE COUNTY. NO CONTRACT IS ENTERED INTO BY THE COUNTY WITH ANY EMPLOYEE, NOR DOES THE COUNTY INCUR ANY DEBT OR OBLIGATION.

Section 2. This policy shall be effective immediately upon its passage and approval by the Baxter County Quorum Court and shall be incorporated into the *Baxter County Personnel Policy Manual*.

Section 3. Codification. This Ordinance shall be referenced in the Baxter County Code of Ordinances, Section 240.00, Personnel Policy.

APPROVED:

MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed:_____

ATTEST:

CANDA J. REESE, COUNTY CLERK

Sponsor: Baxter County Personnel Committee

Date Adopted: _____

Votes: For:_____ Against:_____

Abstain:_____ Present:_____ Absent:_____

APPROPRIATION ORDINANCE NO. 2017 - _____

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF BAXTER, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING FEES AND REIMBURSEMENTS RECEIVED IN THE MONTH OF OCTOBER TO THE SHERIFF'S DEPARTMENT 2017 BUDGET.

WHEREAS, the Sheriff's Department has collected the following fees, reimbursements and donations in excess of the anticipated budgeted revenue amount in the month of October, 2017:

- \$ 135.00 received from DWI Fines from District Court
- \$ 180.00 received from Drug Enforcement Fines from District Court
- \$ 1,080.00 received from Act 770 fees
- \$ 180.00 received for Retired Law Enforcement Qualification
- \$ 200.00 received for Inmates' Social Security
- \$ 350.67 reimbursement for Inmates' Prescriptions
- \$ 189.00 reimbursements for Inmates' Postcards and 309's Cable Bill
- \$ 205.87 received for Inmates' Medical Reimbursement

WHEREAS, it is necessary to appropriate said monies totaling **\$2,520.54** to the appropriate line items in the Sheriff's Department 2017 budget for future expenditure.

Section 1. There is hereby appropriated from the 2017 County General Fund (#1000) the following designated sums of money for the following designated expenditures:

- \$1,080.00 to GL# 1000-0400-2001 (General Supplies)
- \$ 135.00 to GL# 1000-0400-2007 (Fuel, Oil, Lubricants)
- \$ 180.00 to GL# 1000-0400-3101 (Training & Education)
- \$ 350.67 to GL# 1000-0418-2004 (Jail: Medicine & Drugs)
- \$ 189.00 to GL# 1000-0418-2011 (Jail: General Supplies)
- \$ 405.87 to GL# 1000-0418-3006 (Jail: Medical & Hosp.)

Section 2. There is hereby appropriated from the 2017 Sheriff's Special Projects Fund (#3400) the following designated sum of money for the following designated expenditure:

- \$ 180.00 to GL# 3400-0400-2001 (General Supplies)

APPROVED:

MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

Sponsor: Tink Albright, JP-6

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____

APPROPRIATION ORDINANCE NO. 2017 - _____

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF BAXTER, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING GRANT FUNDS RECEIVED FROM THE STATE IN THE AMOUNT OF \$3,620.00 FOR THE BAXTER COUNTY FAIR ASSOCIATION INTO THE COUNTY JUDGE'S BUDGET.

WHEREAS, the Baxter County Fair Association applied for and was awarded a grant from the State through the Arkansas County Fair Building Grant Program in the amount of \$3,620.00 for the purpose of installing sewer and water lines and a roof over the hog wash area of the Baxter County Fairgrounds; and

WHEREAS, these funds have been deposited with the County Treasurer and have been distributed to the Baxter County Fair Association; and

WHEREAS, it is necessary to appropriate the funds received into the designated line item for State Grants in the County Judge's budget for the proper assignment of this expenditure.

NOW THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF BAXTER COUNTY, ARKANSAS THAT:

Section 1. There is hereby appropriated from the County General revenue fund (#1000-7010) the following sum of money into the following designated 2017 budget line item:

\$3,620.00 appropriated to GL# 1000-0100-3120 (State Grants)

APPROVED:

MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed:_____

ATTEST:

CANDA J. REESE, COUNTY CLERK

Sponsor: _____

Date Adopted: _____

Votes: For:_____ Against:_____

Abstain:_____ Present:_____ Absent:_____

APPROPRIATION ORDINANCE NO. 2017 - _____

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF BAXTER, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING GRANT FUNDS IN THE AMOUNT OF \$3,460.00 RECEIVED FROM THE ARKANSAS DEPARTMENT OF HERITAGE TO THE BUILDINGS & GROUNDS BUDGET.

WHEREAS, the Buildings & Grounds Department has received grant funds from the Arkansas Department of Heritage in the amount of \$3,460.00 for reimbursement of expenses related to the Courthouse Restoration project; and

WHEREAS, these funds have been deposited with the County Treasurer, and are available for appropriation into the Building & Grounds Department budget.

NOW THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF BAXTER COUNTY, ARKANSAS THAT:

Section 1. There is hereby appropriated from the County General revenue fund (#1000-7010) the following sum of money into the following designated 2017 budget line item:

\$3,460.00 appropriated to GL# 1000-0111-2020 (Building Materials & Supplies)

APPROVED:

MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

Sponsor: _____

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____

RESOLUTION NO. 2017 - _____

A RESOLUTION CONFIRMING THE APPOINTMENT OF DAVID MATTY BY THE COUNTY JUDGE TO THE COTTER-GASSVILLE RURAL FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS.

BE IT RESOLVED BY THE QUORUM COURT OF THE COUNTY OF BAXTER, STATE OF ARKANSAS, THAT:

WHEREAS, a member of the Cotter-Gassville Rural Fire Protection District Board of Commissioners, Tommy Hagan, is unable to complete his three-year term on the Board.

Section 1. The Quorum Court hereby confirms the following person to complete the three-year term on the Cotter-Gassville Rural Fire Protection District Board of Commissioners, set to expire February, 2018:

DAVID MATTY

Section 2. This resolution shall be in full force and effect from and after its passage and approval.

APPROVAL:

MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed:_____

ATTEST:

CANDA J. REESE, COUNTY CLERK

Sponsors: Gary Smith, JP-1, Tink Albright, JP-6 and Edna Fusco, JP-8

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____

RESOLUTION NO. 2017 - _____

A RESOLUTION CONFIRMING THE APPOINTMENT OF LINDA BRADBURY BY THE COUNTY JUDGE TO THE NORFORK FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS.

BE IT RESOLVED BY THE QUORUM COURT OF THE COUNTY OF BAXTER, STATE OF ARKANSAS, THAT:

WHEREAS, a member of the Norfolk Fire Protection District Board of Commissioners, Eric Stover, passed away in October after a long illness and is therefore unable to complete his three-year term on the Board.

Section 1. The Quorum Court hereby confirms the following person to complete the three-year term on the Norfolk Fire Protection District Board of Commissioners, set to expire August, 2018:

LINDA BRADBURY

Section 2. This resolution shall be in full force and effect from and after its passage and approval.

APPROVAL:

MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

Sponsor: Ty Chapman, JP-11

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain:_____ Present:_____ Absent:_____

RESOLUTION NO. 2017 - _____

A RESOLUTION CONFIRMING THE APPOINTMENT OF MICHAEL PAPINEAU BY THE COUNTY JUDGE TO THE TRACY AREA FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS.

BE IT RESOLVED BY THE QUORUM COURT OF THE COUNTY OF BAXTER, STATE OF ARKANSAS, THAT:

WHEREAS, a member of the Tracy Area Fire Protection District Board of Commissioners, Stephen Cousins, is unable to complete his three-year term on the Board.

Section 1. The Quorum Court hereby confirms the following person to complete the three-year term on the Tracy Area Fire Protection District Board of Commissioners, set to expire June, 2018:

MICHAEL PAPINEAU

Section 2. This resolution shall be in full force and effect from and after its passage and approval.

APPROVAL:

MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

Sponsors: Edna Fusco, JP-8 & Neal Pendergrass, JP-9

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____