

ELECTED OFFICIALS

MICKEY PENDERGRASS
County Judge

CANDA REESE
County and Circuit Clerk

JOHN MONTGOMERY
Sheriff

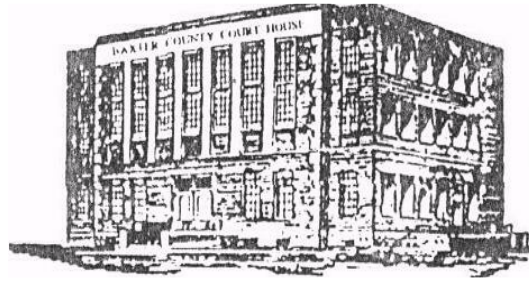
TERESA SMITH
Collector

JENAY MIZE
Treasurer

JAYME NICHOLSON
Assessor

CHARLES L. SLATER, JR.
County Surveyor

BRADLEY HAYS
County Coroner



COUNTY OF BAXTER
ONE EAST SEVENTH STREET
MOUNTAIN HOME, ARKANSAS 72653

QUORUM COURT

Gary Smith
District 1

Lucille Soltysik
District 2

Erric Totty
District 3

Col William J. Lucas
District 4

James Kerr, Jr.
District 5

Tink Albright
District 6

Marilyn Williamson
District 7

Edna Fusco
District 8

Neal Pendergrass
District 9

Kevin Litty
District 10

Ty Chapman
District 11

JOB VACANCY ANNOUNCEMENT

DATE: March 8, 2017

POSITION: Mechanic

DEPARTMENT: Road & Bridge

PAY GRADE & STEP: 21/Base

SALARY: \$11.00 per hour; verifiable experience may increase the salary

POSITION SUMMARY: Responsible for repairing and maintaining county vehicles and equipment. *(See attached Job Description.)*

CLOSING DATE: March 15, 2017 @ 4:30 PM

SUBMIT APPLICATION AND RESUME TO:

Baxter County Road & Bridge Department
2017 Highway 5 South
Mountain Home, AR 72653

Baxter County Government is an Equal Opportunity Employer.

Job Description

POSITION TITLE: MECHANIC

Revised July 2013

DEPARTMENT: ROAD & BRIDGE

POSITION RELATIONSHIPS:

- A. Supervisor: Maintenance Foreman
- B. Positions Supervised: None
- C. Interrelationships: Works with all County Maintenance Shop and Road & Bridge employees. Contact with other County employees and the general public on occasion.

POSITION SUMMARY:

Responsible for repairing and maintaining county vehicles and equipment.

DUTIES AND RESPONSIBILITIES:

- Responsible for all repairs and maintenance on county vehicles and equipment as assigned.
- Must be able to perform troubleshooting both with and without technical assistance.
- Must supply their own tools up to ½” drive, up to 1-1/8” wrench, various other hand tools and proper storage for tools on site at Road & Bridge.
- Must supply a written inventory of all personal tools.
- Responsible for keeping interior and exterior of work area clean.
- Must be aware of your surroundings and any hazards that are in your work area.
- Must be able to operate a chain saw.
- Must be able to walk on uneven surfaces, stand for long periods of time, and work in all types of weather.

- Must be able to operate a dump truck or a 4 x 4 pickup with a snow plow at all times of day and in all types of weather.
- Must maintain a professional attitude and appearance at all times.
- Other duties may be assigned, as required by the work load.

POSITION QUALIFICATIONS:

Education: High school diploma or equivalent.

Experience: Must be able to comprehend parts and service manuals. Two years experience required. Additional education may be substituted for experience.