

**ELECTED OFFICIALS**

**MICKEY PENDERGRASS**  
County Judge

**CANDA REESE**  
County and Circuit Clerk

**JOHN MONTGOMERY**  
Sheriff

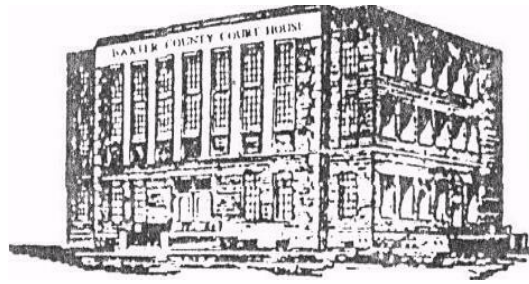
**TERESA SMITH**  
Collector

**JENAY MIZE**  
Treasurer

**JAYME NICHOLSON**  
Assessor

**CHARLES L. SLATER, JR.**  
County Surveyor

**BRADLEY HAYS**  
County Coroner



**COUNTY OF BAXTER**  
ONE EAST SEVENTH STREET  
MOUNTAIN HOME, ARKANSAS 72653

**QUORUM COURT**

**Gary Smith**  
District 1

**Lucille Soltysik**  
District 2

**Rick Steiner**  
District 3

**Col William J. Lucas**  
District 4

District 5

**Tink Albright**  
District 6

**Marilyn Williamson**  
District 7

**Edna Fusco**  
District 8

**Neal Pendergrass**  
District 9

**Kevin Litty**  
District 10

**Ty Chapman**  
District 11

**JOB VACANCY NOTICE**

**DATE POSTED:** APRIL 27, 2021 (CLOSES MAY 11, 2021)

**POSITION:** MECHANIC

**DEPARTMENT:** ROAD & BRIDGE

**PAY GRADE:** 21

**SALARY:** \$11.00 – 14.35 PER HOUR DEPENDING ON APPLICABLE EXPERIENCE (WITH PAID BENEFITS)

SEE ATTACHMENT FOR JOB DESCRIPTION.

INTERESTED PERSONS SHOULD SUBMIT APPLICATION AND RESUME TO:

Baxter County Human Resources  
1 East 7<sup>th</sup> Street, 2<sup>nd</sup> Floor - Suite 201  
Mountain Home, AR 72653

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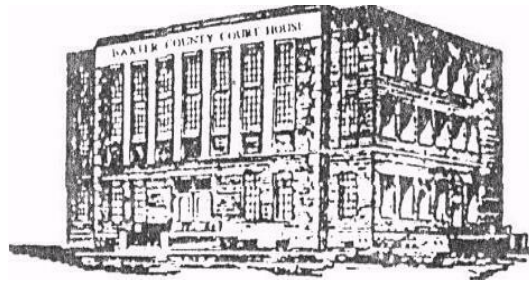
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**Job Description**

**POSITION TITLE:**

Revised July 2013

MECHANIC

**DEPARTMENT:** ROAD & BRIDGE

**POSITION RELATIONSHIPS:**

- A. Supervisor: Maintenance Foreman
- B. Positions Supervised: None
- C. Interrelationships: Works with all County Maintenance Shop and Road & Bridge employees. Contact with other County employees and the general public on occasion.

**POSITION SUMMARY:**

Responsible for repairing and maintaining county vehicles and equipment.

**DUTIES AND RESPONSIBILITIES:**

- Responsible for all repairs and maintenance on county vehicles and equipment as assigned.
- Must be able to perform troubleshooting both with and without technical assistance.
- Must supply their own tools up to ½” drive, up to 1-1/8” wrench, various other hand tools and proper storage for tools on site at Road & Bridge.
- Must supply a written inventory of all personal tools.
- Responsible for keeping interior and exterior of work area clean.
- Must be aware of your surroundings and any hazards that are in your work area.
- Must be able to operate a chain saw.

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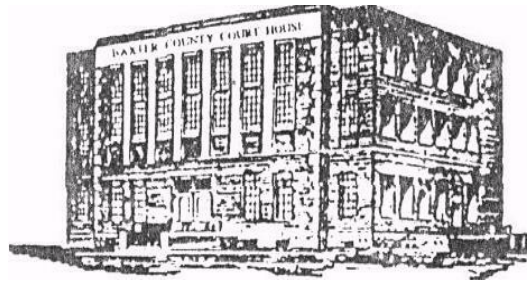
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- Must be able to walk on uneven surfaces, stand for long periods of time, and work in all types of weather.
- Must be able to operate a dump truck or a 4 x 4 pickup with a snowplow at all times of day and in all types of weather.
- Must always maintain a professional attitude and appearance.
- Other duties may be assigned, as required by the workload.

**POSITION QUALIFICATIONS:**

Education: High school diploma or equivalent.

Experience: Must be able to comprehend parts and service manuals. Two years' experience required. Additional education may be substituted for experience.